



Hailsham
TOWN COUNCIL

The Inglenook



ANNUAL REPORT

2013/2014

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Introduction: Town Mayor & Chairman's Report



My name is Jo Bentley I am the Chairman of the Council and I also have the honour of being the Mayor of Hailsham.

As your Mayor I have attended over 60 functions and events during the past municipal year; from opening shops to having tea with the Brownies and I was also invited to the House of Lords. It has been a great honour to represent Hailsham both in the local area and countywide. Outside that civic role I have attended all full council meetings and sit on all council committees. I have enjoyed every moment and I feel privileged to have been given the opportunity to serve my community in this way.

A lot has happened in the town over the last year but to answer the first question that we received last year I can report that the long-awaited new public toilets are under construction in the old Cortlandt stable block in North Street.

It took longer than we had hoped to put everything into place, including finding the correct location, securing the lease, receiving planning permission and then tendering for the contract etc, but things are now well on the way so soon we will have a new public toilet facility.

We have seen new shops open in the High Street bringing employment for residents and bringing the town centre to life. With big name brands looking to do business in Hailsham this can only be positive for the long term economic future of the town.

But these things do not just happen - it takes work and input from others who are willing to bring funding and expertise to the table and to get things moving. We have had this from the Government's Town Team initiative with the support of our Member of Parliament Charles Hendry and with help from East Sussex County Council's Rural Growth and Employment Fund and Wealden District Council's High Street "Streets Ahead" initiative. The Town Council has its own Business Enterprise Committee which is making investment into improving the town centre year round.

But it takes more than just financial help, you also need hard-working people and I would like to say a big thank you to our Business Enterprise Manager, Mickey Caira and all the members of the Town Team 'Hailsham Forward' for all their hard work and dedication. Lots of these members are residents and organisations from the town and I'm pleased to report that Hailsham now has a weekly town market and this has been done without losing our farmers' market. I congratulate all of the Town Team for their hard work.

We also now have the Town Council's youth employment initiative known as Hailsham Works! up and running. Developed in association with East Sussex County Council and Tomorrow's People (an employment charity), two groups of local young people have completed the course and the results have been outstanding. These young people have either found employment, become modern apprentices or have enrolled in college to gain qualifications for their chosen career. Best of all is that they have found purpose to their lives and see a brighter future knowing that if they need help, the Hailsham Works! team will still be there to support them.



I would like to thank the Tomorrow's People project staff for their hard work, dedication and commitment to working with these young people. Not to forget to say thank you to the many local businesses that have supported these young people to experience working in their companies and in some cases even offered employment opportunities. More information about Hailsham Works! was featured in the latest edition of *The Town Crier* and the Town Council website hailsham-tc.gov.uk.

We are all aware that there are a lot more houses being built in Hailsham and as the town expands, infrastructure to support them is needed. That is where the Movement & Access Strategy for Hailsham and Hellingly ('MASHH') comes in. This project plans improvements to the roads structure with the aim of improving the access and egress into and out of Hailsham and to improve public transport, cycling and pedestrian access around the town.

Members of the MASHH Steering Group are representatives of Hailsham Town Council, East Sussex County Council, Wealden District Council and Hellingly Parish Council.

The planned work is not just aspirational. The councils have the money to carry out this work and the project plan is that this work will be carried out and completed in 2015. This will have to be very carefully worked out; for to complete the extent of work there will be disruption for public and businesses in the High Street and we are consulting with shop owners to ensure that when the work is carried out we minimise the impact as much as possible.

Hopefully you have seen the notices that a public exhibition is being held in this hall tomorrow, Friday 25th from 1pm to 8pm and again on Saturday 26th from 10am to 4pm. I do hope that you will be able to attend and look at what is planned for improving your town, especially the High Street and the adjoining roads. This invitation is for local people to see the Plans and to ask questions of the members of MASHH. Please do your best to come along and have your say.

The Town Council has recently expanded its support for young people by opening a new youth facility called the Eastside Youth Cafe which operates out of the Maurice Thornton Pavilion in Orion Close on Monday evenings from 7pm to 8.30pm. We also have a wonderful youth centre in the town at number one Market Square – the Square Youth Café - and I would like to congratulate Andy Joyes who runs both projects together with his team of staff and volunteers.

Additionally the 'Friday Night Project' is a popular and intensive youth project developed by the Town Council working in partnership with the Safer Wealden Partnership, Targeted Youth Support and Hailsham Community College. This offers alternative recreation activities for young people that are fun and local young people may not normally have the opportunity to do i.e. skiing and snowboarding, windsurfing and sailing, Laserquest, ice skating and roller disco. I was invited to a project evening at Knockhatch Ski Centre and watched the young people having loads of fun guided by some excellent tutors.

The Hailsham in Bloom team have been working very hard as usual planting spring bulbs in the town and extending their projects at the sensory garden. The team now use a poly tunnel to nurture and bring on young seedlings ready to plant out in the planters around the town. Once again last year in the South & South East in Bloom competition they were awarded a Silver-Gilt prize in the Large Town category plus they were honoured with the Community Involvement Award, given to just one entry each year, showing just how hard the volunteers are working.



This year they are changing both their status and their name to 'Environment Hailsham' and will become a local charity. This will allow them to apply for new funding streams, increase member volunteers and develop new spectacular projects and hopefully (soon) win that elusive Gold award.

It was soon be time to elect a new Youth Mayor this will be done with the help of the young people of the town through a ballot system that is run by local schools. I would like to thank the outgoing Youth Mayor Musta Rahman for his work I know that he's had quite a busy year.

It is impossible to mention all the things that have been going on in the Town Council over the last year. The work has been done by your councillors of all parties, they all have their own remit and responsibilities but together they have bought improvements to the town in many ways.

But they would not be able to achieve this without the support and the work done by our staff without whom we could not do the job. I would like to thank them all for their hard work. I could not do my work as Chairman and Town Mayor without the support of the councillors and staff.

Also a big thank you to Bill my Consort for his support. I could not do this without him either.

Councillor Jo Bentley
Town Mayor & Chairman, Hailsham Town Council



Chairman's Report: Finance & Budget Oversight Committee



The past year provided serious challenges to the Committee and the Finance Officers of the Council. The tax base upon which the precept is calculated was heavily reduced by the government and there was the danger of having a huge deficit in our budget. It was unclear for most of the year, whether Wealden District Council would provide financial assistance to compensate.

We concentrated on reducing planned running expenditure and managed to cut budgeted costs considerably without affecting services. In fact, the Town Council continued its financial support for the 'Hailsham Works!' project, the support it gives to various local charities and the Square Youth Café. The promised new toilet facility in the town will also be completed soon.

The street lighting changes, as well as changing the electricity provider agreed in the previous year, provided the promised savings.

Although Wealden District Council covered about 85% of the deficit in the end, the Council managed to set a precept for the 2014/2015 financial year with an unchanged council tax. The final projected deficit, financed from reserves, will be less than in the previous financial year.

The Wealden District Council grant will be reduced by 15% each coming year, so the pressure to make additional savings will continue in the future.

I would like to thank the Town Council's Finance Officer Michelle Hagger and the Town Clerk and Responsible Finance Officer (RFO) John Harrison for their efforts in achieving the above results.

Councillor Chriss Triandafyllou
Chairman, Finance & Budget Oversight Committee



Chairman's Report: **Planning & Development Committee**



This has been another very busy year for planning with 153 applications considered by the Committee, 5 of these being major applications and 3 East Sussex County Council applications.

There has been an increase in applications by homeowners for conservatories, extensions and conversions to their homes, and the Council has suggested approval of a huge number of these over the past year.

The town itself has seen the arrival of another big name – Subway® - and a new toy shop 'Toy Town' has also put forward a planning application to take over the premises of the former 'Smiles' shop in the High Street.

There have been less major applications for the Town Council to consider this year. One of the few major applications was for 40 houses at land adjacent to Marshfoot Lane. This was a 'Rural Exception Site' for affordable housing. This application was opposed by local residents and the Town Council as it was considered that the road is too narrow to allow for the increase in vehicles and there was concern over the impact on the adjacent marsh area. However, the application was approved by Wealden District Council.

An application was submitted previously on the former Caffyns site on London Road for 38 later-living apartments and 20 age-restricted affordable apartments. The Town Council was in favour of this application. However, this first application was refused by Wealden District Council. A second application has been submitted on this site and will hopefully be approved.

Wealden District Council is currently working on the next Local Plan – the Delivery and Site Allocations Local Plan (D&SA) which will supersede all the remaining saved policies in the adopted Wealden Local Plan 1998. The D&SA Local Plan provides detailed policies arising from:

- The Core Strategy Local Plan
- The National Planning Policy Framework
- Local issues

The initial issues and options consultations will be in September 2014 with the publication of draft document for representations in January 2016, with submission in June 2016.

Decisions on planning can sometimes be very difficult to make and one particular example is where to provide access for the approved Redrow development of 40 houses off Gleneagles Drive. There are two available accesses to this site, one off Council-owned land at Gleneagles Drive and one off Dunbar Drive. Both are unfavourable, however the Town Council has decided to offer their area of land off Gleneagles Drive to the landowners, East Sussex County Council, to purchase and use as the preferred access, as access of Dunbar Drive would cause major traffic congestion. This decision was really a case of picking the lesser of two evils.

I would like to thank the Planning & Development Committee for all its hard work this year and also the Committee Clerk, Karen Moralee.

Councillor Michael Ryan
Chairman, Planning & Development Committee



Chairman's Report: **Business Enterprise Committee**



The Business Enterprise Committee has continued to establish and develop relationships and partnerships to help deliver initiatives to revitalise the town. The original aims of the committee and the Town Council's aims for the revitalisation of the town's economy were set out previously in the Town Council's plan "Hailsham: The Way Forward".

This year some great strides have been made to realising the aims of that plan. The Committee had a major input into the setting up of the Hailsham Street Market and the establishment of the first "virtual" shop in Hailsham as part of the Committee's commitment to help improve the look of the town centre.

Other projects the Committee has worked on in collaboration with Hailsham Forward include the creation of the Hailsham Town & Shopping Guide, which can be accessed via QR code and smart phone technology. Negotiations with East Sussex County Council on tourist signs to be sited on the A22 are also being carried out.

The Committee has continued to review the impact of the Movement & Access Strategy for Hailsham and Hellingly on the revitalisation projects and made representations as appropriate.

The Committee has also worked with the Hailsham Festival of Arts & Culture to help the festival become a major event for Hailsham.

One of the key relationships is with the Town Team 'Hailsham Forward'. The Business Enterprise Committee was instrumental in establishing the Town Team which is the vehicle by which many of the measures required to revitalise the town's economy can be realised.

One of the priorities was to build on the existing plan with the formation of a more wide-reaching business focused plan for Hailsham. The first stage of this process was the launch of a 5-week consultation exercise in April and May 2013, during which members of the Committee volunteered many hours in the Hailsham Forward pop-up shop talking to the public and local business owners and encouraging them to provide feedback on what they consider is needed, to help shape the plan for Hailsham.

Where appropriate, the Committee will work with project partners to help deliver the various aspects of the Plan. The Plan is an over-arching set of targets and aspirations for Hailsham which features areas that will be delivered through collaboration between the Town Council, Hailsham Forward and other local authorities and partner organisations. This fostering of a collaborative culture is vital to the success of the plan and we believe the success of Hailsham's future.

The Town Council fully endorsed the Plan in January 2014, which includes: Building a culture of collaboration, specialist markets, town centre floral displays, zero tolerance on dilapidated buildings, continuation and development of the Hailsham Street Market (including market stall storage facility), high street infrastructure improvements (including traffic management and parking), industrial estates access and parking, cycle parking facilities, communication with parties both inside and outside



Hailsham, establishing a Hailsham Lottery, the development of a Town & Shopping Guide – expanding scheme to include industrial estates, sports facilities, Leap Cross Business Centre, pop-up shop, establishing a 'Keep Trade Local' campaign and encouraging links between education and business.

The Business Enterprise Committee will continue to develop relationships and work closely with Hailsham Forward and other partner agencies in the town to deliver the revitalisation of the business community as the main priority for Hailsham.

Councillor Nigel Coltman
Chairman, Business Enterprise Committee



Chairman's Report: Festivities & Events Committee



In the last year the Festivities & Events Committee has been working with partners such as Hailsham Forward, Hailsham Community College, Hailsham Bonfire Society, Hailsham Rotary and Hailsham Lions Clubs to organise a number of events in the town for the whole community to enjoy.

Last year, the Committee and Hailsham Forward organised a Christmas Market which was extremely well attended and a great event for the town.

Also last year, the Committee worked with Dominos Pizza® to organise a children's 'Design a Pizza' competition and the two winners switched on the Christmas lights. We are hoping we will be able to organise a similar competition this year.

On Saturday 22nd November the town's Christmas lights will be switched on and Santa will be in attendance plus the Committee will be organising carol singing with the local schools and other family entertainment for the evening's event.

For the first time the Festivities & Events Committee is working this year with Hailsham Community College to organise a fete at the college on Saturday 12th July. Various local organisations and clubs are involved in the event including Sussex Police, the Fire Service and local schools. This will be a family event with many activities on the day such as archery, football and stool ball along with a BBQ, bouncy castle, music and other entertainment.

We plan to be working with the college again in 2015 to organise another community fete in the town.

On Saturday 9th August the Committee will be organising a charter market to celebrate the town's local charter. This will be in the form of a food and drink festival with family entertainment provided and local traders selling local produce. This event will continue into the evening of the 9th with some live music and food and drink available to enjoy alongside. If the weather is inclement, the evening event will be held in the Civic Community Hall.

The Christmas market this year will be held on Saturday 6th December and further details on this will be available later in the year.

The Festivities & Events Committee has recently begun working with the Hailsham Bonfire Society. The Hailsham bonfire display will be held on Saturday 18th October and the Society is currently looking to recruit new members. Anyone interested in joining should contact the Town Council for further details.

I hope everyone has enjoyed all the events we have organised so far and we very much look forward to continuing to work with our partners in the town to create a variety of markets and fetes for the local community to enjoy.

Councillor Jo Bentley
Chairman, Festivities & Events Committee



Chairman's Report: Hailsham In Bloom Committee



Hailsham in Bloom had a successful 2013, although like everybody we suffered with the weather. We started our gardening year off with a community tree plant in Hailsham and the Hailsham Brownies and their parents turned out on a very cold day to plant 105 trees donated by the Woodland Trust which was followed by an impromptu BBQ.

Planting in the town centre was carried out by Hailsham In Bloom volunteers planting nasturtium, petunias, cordylines and other plants, all grown and raised at our plant nursery.

The Dennis King Memorial Sensory Garden proved a big hit with the school children as many of the school classes were taken to admire its beauty and having lessons in the garden.

Hailsham in Bloom entered the South & Southeast in Bloom competition which is run by the Royal Horticultural Society and our judging took place in July 2013. The assessment of the town was carried out by an eminent RHS Chelsea judge who awarded Hailsham a Silver-Gilt but added that we were very close to receiving a Gold award. He was also very impressed with the community spirit in the town and how people had come together, and from this awarded us the Community Involvement Award which to us was like hitting the jackpot as 300 other towns and groups were short-listed for this award.

In September 2013, the Town Council granted approval of Hailsham In Bloom becoming an independent group not under the control of the Town Council. We have taken the long path to apply for registered charity status and have also recently changed our name. As I write this report, we have formally received our Registered Charity status and are now known as *Environment Hailsham*.

Councillor Richard Grocock
Chairman, Hailsham In Bloom Committee



Town Clerk's Report



I have now completed my second year as Clerk to Hailsham Town Council and reflecting on the past year, time has certainly flown by. You could argue that this is because I have been having fun! Of course, it certainly is a very busy and varied role, often with new and unexpected issues and tasks. I think that this in itself is a measure of the breadth of the role that the council has undertaken in seeking to make Hailsham a great place to live and work!

As in my report last year, I must again commend the hard work, dedication and professionalism of the staff team at the Town Council. Their efforts and achievements are not always immediately obvious to those outside the council, but an enormous amount of work goes into: liaising with the townsfolk, working with and meeting our colleagues from other organisations, attending council meetings, researching and writing reports, communicating what is going on, administering the council's services and committees, monitoring and maintaining our finances, and offering a professional and friendly service to all of our 24 councillors.

As ever, all of this adds up to a large and varied workload. In total there have been over 50 council or committee meetings this year and all of those in the early evenings which can result in some fairly late nights for everyone involved. This doesn't include all the other day time meetings with other organisations and colleagues that the team also attend.

Our Outdoor Works team always provide an invaluable service to the town, working hard to improve the environment. This year this has been particularly challenging because of the appallingly wet weather we all experienced over winter. Projects implemented this year have included; a review of the Country Park fencing, notice boards, drainage ditches, access routes and barriers, resulting in a rolling programme of general maintenance; repairs and redecorations to the cemetery Toilets and Office and repairs at the Common Pond. All of this has been in addition to the general maintenance and repairs the team has undertaken at the Town council's various open spaces, the Cemetery, the litter picking and other maintenance work.

The Square Youth Cafe provides an invaluable service for the young people of the town, providing them with structure and a safe space as well as a wide range of support services. The Friday Night Project continues to be very popular with the town's Young People and I am pleased that it continues to run, with our Youth Project Co-ordinator and his team working tirelessly to ensure the projects are successful. This year I am particularly pleased to see the Council's Youth Services expand into the Town Farm Youth Club and I hope that will be as successful as the Youth Club in the Town centre.

I mentioned in my report last year, than one of the Town Council's greatest strengths is its ability to build strong relationships with our partners in addressing issues in the town together. It has ever been the case that by working together with the other local authorities, organisations and businesses who have influence in Hailsham that we can really get things moving.

The 'Hailsham Forward' town team has gone from strength to strength over the past year, working together to find ways to revitalise the town's economy including the hugely successful town market. This in itself has been a huge task to establish and organise.



The Town Council's Business Development officers and Outdoor Works Team have been instrumental in its success and should be very proud of their achievements. The market has proved to be very popular (and gives me the perfect excuse to eat pastries in the name of supporting the town's economy!)

The 'MASHH' (Movement and Access Strategy for Hailsham and Hellingly) Steering Group is another example of how working together can make a real impact, this time to improve the town's roads and transport. I am very pleased that the public consultation on some major improvements to the town's transport infrastructure will take place on the 25th and 26th April.

I would also particularly like to celebrate the "Hailsham Works!" project, delivered by our colleagues from Tomorrow's People. This is a project initiated, part-funded and accommodated by the Town Council and it has been a real pleasure to see two groups of young people turn their lives around, emerging from the project full of hope and enthusiasm for the future.

I am also delighted to be able to announce that building work on the long awaited public toilets project is imminent. It has taken a long time to find the right building and to put everything in place necessary to provide Hailsham with this much needed facility in the centre of town

The toilets will be built into the red brick building at 2 North Street, Hailsham (the 'Cortlandt Stable Block') which is currently also housing the "Hailsham Works!" project. The toilets will consist of two cubicles, one of which will have full disabled access and include baby changing facilities. The facilities will be constructed from the latest modern and hard-wearing materials.

Finally, I would again like to thank very much the Town Mayor/Chairman and all council members for their continuing support, advice and help. Their energy, enthusiasm and belief in the town continue to inspire me.

John Harrison
Town Clerk



Hailsham Youth Mayor's Report



As the second Youth Mayor of Hailsham, I have achieved a lot of things since being elected by the young people of our town in May 2013.

When I was elected Youth Mayor I had little idea what the role meant and what to expect throughout my term. It soon became clear that it would be a busy role to fulfil with a number of civic duties becoming available to attend.

One particular thing I have accomplished is my involvement in the Inspire Youth Conference which was held in March 2014, of which I was a member of the Planning Committee representing the town of Hailsham since December 2013. The conference was set up to put across young people's views and opinions on issues they faced - from that we got them involved in a series of workshops and other activities to help them to gain something from this.

I attended the official opening of the Hailsham Street Market in August 2013 alongside the Town Mayor Councillor Jo Bentley and a number of other engagements including the Heathfield Works! graduation event in September 2013 and the first ever Hailsham Works graduation event which was held in December 2013. I enjoyed attending these engagements and congratulate the staff for all that they have done to improve employment opportunities for local young people.

I also attended the NCS (National Citizens Service) graduation event held in Brighton in September 2013 to celebrate the achievements of a group of young people which represented Hailsham by redecorating the Square Youth Café. This was a perfect example that shows the commitment of youth organisations to the future of youth facilities in the area, helping to improve the services offered to younger members of the community.

I have met many young people who have gone out of their way to make a difference in this town and, from my experience as Youth Mayor, I have noticed that even the smallest of actions can make the largest of differences to the local community.

In closing, I would like to thank everyone who has helped me in my development throughout the past year as second Youth Mayor, including the Town Mayor Councillor Jo Bentley for her dedication and support from the outset.

Musta Rahman
Hailsham Youth Mayor



Appendix 1: Hailsham Town Council Mission Statement

Mission Statement

Hailsham Town Council will work to provide a safe, high quality social and physical environment to meet the needs of residents and visitors; will be at the forefront of promoting Hailsham as a place, and will work with other agencies to defend the best interests of the Town for the benefit of everyone.

Aims & Objectives

- To enable residents of Hailsham and its surroundings to enjoy high-quality social, recreational and cultural facilities within the Town and seek the continuing improvement and development of these facilities in accordance with the wishes of residents.
- To encourage and promote the economic and commercial vitality of Hailsham.
 - To preserve the unique identity of Hailsham and promote its heritage.
- To ensure that harmony exists between commercial, ecological and residential requirements.
 - To consult with and take due regard of all comments received from other statutory bodies, voluntary organisations and individuals, to ensure an improving standard of service to meet local needs.
 - To represent the views and wishes of the people of Hailsham.
- To help create a socially inclusive and caring community that embraces all residents, irrespective of their circumstances.
- To promote and maintain the “Charter of Twinning” between the people of Hailsham and the citizens of Gournay-en-Bray.



Appendix 2: Hailsham Town Council Facts & Services

- has 24 elected Members
- holds over 70 Council or Committee meetings a year, plus the Annual Town (Electors') Meeting
- employs/retains 32 members of staff (including a Town Clerk, Finance Officer and Works Supervisor, in addition to 6 volunteer workers)
- owns and maintains the Hailsham Cemetery; Common Pond and allotments; Battle Road Allotments; Hailsham Country Park; Hempstead and Wentworth Ponds; Solway; 1 Market Square (Square Youth Café and Infopoint); Inglenook and neighbouring properties (Market Street); Union Corner Hall; Western Road Recreation Ground; Western Road Pavilion; nine play areas, Dennis King Memorial Sensory Garden; Orchard Park/Grovelands Barn
- publishes a quarterly newsletter, distributed to various public outlets
- holds monthly councillor surgeries for residents
- commented on over 153 planning applications in 2013/14, including 5 major applications and 3 East Sussex County Council applications.



Appendix 3: Hailsham Town Council Annual Accounts 2013/14 [UNAUDITED]

HAILSHAM TOWN COUNCIL			
FUND SUMMARY AS AT 31.03.14			
			to agree with
1	Balance at 01.04.13 (379905.07-67861.68)	=	312043.39 Fund summary as at 31.03.13 (line 5)
2	Precept (received to date)	=	841100.00 Income Summary (line 1040)
3	Income to date	=	178692.10 Income summary (line 1042)
4	Expenditure to date	=	1019251.47 Expenditure summary (line 1143)
		=	
5	Total Funds Available	=	312584.02 Equal to line 12 below)
6	Current Account Balance 10331333 (statement No.1183)	=	62686.36 Bank statement 1183
7	High Interest Account 50072672 (statement No.240)	=	93538.69 Bank statement 240
8	Treasury Deposit	=	185000.00 Treasury Deposit Certificate
9	Petty Cash Balance	=	100.00 Petty cash held in vouchers & cash
10	Total funds held	=	341325.05 Total lines 6 to 9
11	Less cheques not presented	=	28741.03 Summary of uncleared cheques
12	Total funds available (to agree with item 5)	=	312584.02 Equal to line 5 above
Nett income/expenditure (to agree with "Summary of Nett Expenditure" Report)			-540.63 Summary of net expenditure

Commuted Sums (for maintenance of public open spaces)			
	as at 31.3.13	Current balance as at 31.03.14	
13	4688.53	5233.22	Bank statement 248
14	225000.00	225000.00	Treasury Deposit Certificate
15	0.00	0.00	
Total Commuted Sum accounts		229688.53	230233.22
Banked Interest Received from Community Hall loan			

Project Fund Balances	as at 31.03.14		
	fund balance	allocated	funds available
No.01 Ground Drainage schemes	0		0
No.03 Community Building Project	18952	13636	5316
No.04 Play Equipment	10386		10386
No.05 Hard Surface Play Area	5239		5239
No.07 Provision of BMX Facility	-270	0	-270
No.10 Community Civil Protection	0		0
No.11 Town Youth facilities	327		327
No.14 Community Contingency Fund	136047	74168	61879
No.16 Youth Facilities - The Square Café	10138		10138
No.18 Cemetery New Burial Ground	17500		17500
No.19 POS Path Repairs	0		0
No.20 Cemetery Footpaths	0		0
No.21 Criminal Damage	2137	0	2137
			0
Total	200456	87804	112652

Appendix 3: Hailsham Town Council Annual Accounts 2013/14 [UNAUDITED]

SUMMARY OF NET EXPENDITURE - 1st APRIL 2013 to 31st MARCH 2014									
	Budget	Budget	B/Fwd	Project	Nett	Actual	Actual		Total
	Expend	Income	2012/13	Funds &	Budget	Spend	Income	Committed	Spend
				Adjustments					(including
									Committed
ENVIRONMENT & LEISURE									
Allotments	1290	1930	2525	0	1885	2436	2712	2720	2445
Recreation Areas	10310	1100	720	0	9930	4898	1033	5155	9021
Play Areas	3350	0	4000	0	7350	2317	0	4622	6939
Public Open Spaces (incl. Orchard Park)	2050	750	0	0	1300	1207	828	678	1056
Horticultural & Tree Maintenance	29600	0	10480	0	40080	30353	0	7071	37424
Projects Fund Accounts	2500	0	0	16303	18803	3448	0	15355	18803
Urban Grass/Dog Hygiene Bins/ Footpaths	24000	10000	0	0	14000	18256	8202	3362	13416
Total E&L	73100	13780	17725	16303	93348	62914	12774	38964	89103
CORPORATE ASSETS & CEMETERY									
Town Council Offices	1950	0	5013	0	6963	7178	0	1992	9170
Recreational Buildings (incl. Union Corner & Vic Field)	14850	400	0	0	14450	6365	2106	11311	15570
Cemetery Buildings	700	0	98	0	798	959	0	0	959
Projects Fund Accounts	0	0	0	17500	17500	0	0	17500	17500
Cemetery Overheads	5850	0	55	0	5905	5570	0	102	5672
Cemetery Roads & Paths	50	0	55	0	105	0	0	105	105
Funeral & Graves	13400	45000	1500	0	-30100	12512	54805	1500	-40793
Cemetery Horticultural	9500	0	500	0	10000	11050	0	1000	12050
Street Lighting	24000	0	750	0	24750	27167	1839	0	25328
Festive Lightng	12000	1000	0	0	11000	10866	820	250	10296
Street Furniture (bus shelters/seats)	750	0	5000	0	5750	858	691	5583	5750
Total CAC	83050	46400	12971	17500	67121	82524	60261	39344	61606
CORPORATE RESOURCES & SERVICES									
Salaries and Wages	496584	0	3000	0	499584	502627	0	0	502627
Members Allowances	20000	0	0	0	20000	20067	0	0	20067
Admin Expenses	92050	6400	26703	0	112353	74433	2798	34617	106251
Chairmans Allowance	1500	0	737	0	2237	1846	0	0	1846
Machinery/Tools/ Protective Clothing	4500	0	0	0	4500	3790	0	0	3790
Vehicle Fleet (All costs)	21000	0	82	0	21082	19053	0	1483	20536
Twining	300	0	0	0	300	0	0	0	0
Grants & Miscellaneous Provisions	6000	2000	3271	0	7271	5646	1429	3271	7488
Section 137	5400	0	125	0	5525	4695	0	125	4820
Community, Tourism & Leisure	29075	0	4600	0	33675	24034	700	7864	31198
Projects Funds	20500	1000	33689	145809	198998	46549	15152	167601	198998
Joint Funded Projects	82800	0	3100	0	85900	61098	113	3100	64085
Joint Funded Services	46500	0	35644	0	82144	67029	21044	13791	59776
Account Interest & Commuted Sums	0	1400	0	0	-1400	0	942	0	-942
Rents/Hire Fees/ Lettings Income (All properties)	0	19760	-150	0	-19910	0	19323	-2250	-21573
Precept		841100			-841100		841100		-841100
Net VAT	0	0	-13617	0	-13617	42949	44155	-12411	-13617
Total CRS	826209	871660	97184	145809	197542	873814	946756	217191	144248
Precept subsidy from end of year balance									
All Committee Total	982359	931840	127880	179612	358011	1019251	1019792	295499	294958
Net Expenditure							-541		
Committee estimates report check balance	982359	931840	127880	179612	358011				
308: SECTION 137 (FREE RESOURCE)									
		Budget	Budget	B/Fwd	Capital	Nett		Net	
Item		Expend	Income	2011/12	Funds	Budget		Spend	Committed
	Minute Ref								
Grants to Voluntary bodies (amended fpr/09/4/280a)		5000				5000		4800	
Miscellaneous		0				0			
Item 1 - Flowers, Bouquets & Greetings Cards								30	
Item 2 - Remembrance Day wreath								85	
Item 3 - Youth Council Set Up costs (fpr/09/3/202) £150				0				0	
Item 4 -								0	
								0	
Total Spend								4695.00	

Appendix 4: Mayoral Engagements & Civic Events 2013/14

Date	Function
08 Jun 2013	Official Opening of Bowes House Care Home (Battle Road, Hailsham)
08 Jun 2013	Twinning Association French Choir Concert (Hailsham Parish Church)
10 Jun 2013	Opening of New Hailsham Indoor Market (The Corn Exchange, Hailsham)
15 Jun 2013	Opening of Hawkes Farm School Summer Fete (Hawks Road, Hailsham)
15 Jun 2013	Hailsham Photographic Society Print Exhibition (Charles Hunt Centre, Hailsham)
23 Jun 2013	Royal Air Forces Association (RAFA) Band Concert (Hailsham Pavilion)
24 Jun 2013	Flag Raising Ceremony/Start of Armed Forces Week (Hailsham War Memorial)
27 Jun 2013	Hailsham Choral Society Summer Concert (Civic Community Hall, Hailsham)
04 Jul 2013	249 Millennium Squadron Cadet Awards (Squadron HQ, Victoria Road, Hailsham)
05 Jul 2013	East Sussex County Council Chairman's Civic Reception (Michelham Priory)
13 Jul 2013	Trophy Presentation at Tennis Club Singles Finals (Western Road, Hailsham)
14 Jul 2013	Trophy Presentation at Tennis Club Singles Finals (Western Road, Hailsham)
20 Jul 2013	Opening of Woodside Hall Summer Fete (Woodside Hall, Hailsham Road/A22)
28 Jul 2013	Eastbourne Rotary AM Breakaway 2013 Event (PGL Centre, Herstmonceux)
29 Jul 2013	Opening of Redecorated Square Youth Cafe (Market Square, Hailsham)
29 Jul 2013	Art Exhibition of Mark Battams (Summerheath Road, Hailsham)
01 Aug 2013	V.I.P. Lunch at the Lions Boship Farm Hotel (Lions Boship Farm Hotel, Hailsham)
24 Aug 2013	Official Opening of Hailsham Street Market (Vicarage Field, Hailsham)
02 Sep 2013	Wealden C.A.B. "Better Together" Launch (Civic Community Hall, Hailsham)
07 Sep 2013	Hailsham Festival of Arts & Culture Opening Event (Hailsham Parish Church)
11 Sep 2013	Presentation of Drums Donated to ATC 249 Squadron (Bowes House, Hailsham)
15 Sep 2013	Royal Air Force Association Battle of Britain Service (Hailsham Parish Church)
24 Sep 2013	Re-launch of Family Mosaic's 'Living Well Service' (Diplocks Hall, Hailsham)
26 Sep 2013	Sussex Housing & Care Annual General Meeting (King's Centre, Eastbourne)
01 Oct 2013	Tour of Hailsham Community College (Academy Trust) (Battle Road, Hailsham)
04 Oct 2013	Home Group National Older People' Day Celebrations (Busheyfields, Hailsham)
20 Oct 2013	Hailsham Lions Club Annual Charter Luncheon (Crockstead Hotel, Halland)
20 Oct 2013	Hailsham West District Brownies Birthday Tea (Lansdowne Hotel, Eastbourne)
24 Oct 2013	Presentation of Welcome Certificates to New Businesses (Hailsham Town Ctr)
29 Oct 2013	Hailsham Works! Group Meeting (Hailsham Works!, North Street, Hailsham)
02 Nov 2013	Grand Opening of Hot-Dogs Grooming Salon (George Street, Hailsham)
05 Nov 2013	Age Concern (Hailsham) AGM/Volunteer Service Awards (Charles Hunt Centre)

Date	Function
09 Nov 2013	Hailsham Choral Society Autumn Concert (All Saints Church, Eastbourne)
10 Nov 2013	Royal British Legion's Annual Remembrance Service (Hailsham War Memorial)
12 Nov 2013	Hailsham Works! Group Meeting (Hailsham Works!, North Street, Hailsham)
30 Nov 2013	Hailsham Christmas Light Switch-on Event (High Street, Hailsham)
30 Nov 2013	Sussex Air Ambulance Charity Auction Event (The Corn Exchange, Hailsham)
04 Dec 2013	No 19 Platoon Annual Cadet Awards Evening (TA Centre, Seaside, Eastbourne)
05 Dec 2013	St Wilfrid's Hospice 'Lights Of Love' Service (Hailsham Parish Church)
06 Dec 2013	Hailsham Works! Graduation Ceremony (Civic Community Hall, Hailsham)
08 Dec 2013	Royal Air Forces Association (RAFA) Band Concert (Hailsham Pavilion)
11 Dec 2013	Hailsham Community College Academy Trust Pantomime (Hailsham College)
14 Dec 2013	South Downs Singers Christmas Concert (Civic Community Hall, Hailsham)
16 Dec 2013	Wealden District Council Chairman's Christmas Carols (Civic Community Hall)
18 Dec 2013	E. Sussex Academy of Music Christmas Concert (All Saints Church, Eastbourne)
19 Dec 2013	Hailsham Choral Society Christmas Concert (Civic Community Hall, Hailsham)
21 Dec 2013	St Mary's Carol Concert (Hailsham Parish Church)
14 Jan 2014	Age UK East Sussex 'Healthy Living Club' Launch (Bowes House, Hailsham)
20 Jan 2014	Care Home Resident Alice Shill 102nd Birthday Celebrations (Bowes House)
03 Feb 2014	Attendance at Lansdowne Secure Children's Centre Opening (Hawks Road)
04 Feb 2014	Meeting with Tomorrow's People's Baroness Stedman-Scott (House of Lords)
07 Feb 2014	Hailsham Works! Group Meeting (Hailsham Works!, North Street, Hailsham)
21 Feb 2014	Royal British Legion (Hailsham) Earl Haig Service (Hailsham Parish Church)
18 Feb 2014	Hailsham Fun & Safety Event (Hailsham East Community Centre, Vega Close)
07 Mar 2014	Hailsham Photographic Society Colour Show (Hailsham Civic Community Hall)
21 Mar 2014	Hailsham Works! Graduation Ceremony (Civic Community Hall, Hailsham)
26 Mar 2014	Opening of Subway Shop (Hailsham Franchise) (28 High Street, Hailsham)
28 Mar 2014	Opening of Communities Matter Energy Pop-up Shop (Quintins Ctr, Hailsham)
01 Apr 2014	Official Opening of Hailsham Trust Charity Shop (North Street)
01 Apr 2014	Hailsham Community College PTFA Easter Concert (Main Hall, Hailsham CC)
05 Apr 2014	Hailsham Choral Society Spring Concert (All Saint's Church, Eastbourne)
10 Apr 2014	South Downs Singers Spring Concert (Hailsham Civic Community Hall)

**In addition to the above the Town Mayor has attended 11 engagements at which she met with staff of new businesses that have opened in Hailsham in the past year, presenting them with 'Welcome to Hailsham' certificates.*

Appendix 5: Member & Officer Contact Information

HAILSHAM TOWN COUNCIL

Inglenook • Market Street • Hailsham • East Sussex • BN27 2AE

T: (01323) 841702

F: (01323) 842978

E: enquiries@hailsham-tc.gov.uk

W: www.hailsham-tc.gov.uk

TOWN CLERK & OFFICERS

Brand, Lynn	Finance Assistant	lynn.brand@hailsham-tc.gov.uk
Caira, Mickey	Deputy Town Clerk/Business Enterprise Manager	mickey.caira@hailsham-tc.gov.uk
Falcone, Aimée	Receptionist & Administrator	enquiries@hailsham-tc.gov.uk
Gillett, Richard	Works Supervisor	richard.gillett@hailsham-tc.gov.uk
Hagger, Michelle	Finance Officer	michelle.hagger@hailsham-tc.gov.uk
Hall, Terry	Public Information/Communications Officer	terry.hall@hailsham-tc.gov.uk
Harper, Sherridan	Receptionist & Administrator	enquiries@hailsham-tc.gov.uk
Harrison, John	Town Clerk	john.harrison@hailsham-tc.gov.uk
Joyes, Andy	Youth Project Coordinator	andy.joyes@hailsham-tc.gov.uk
Moralee, Karen	Planning & Environment Officer	karen.moralee@hailsham-tc.gov.uk
Saxby, David	Burials & Properties Officer	david.saxby@hailsham-tc.gov.uk

TOWN COUNCIL MEMBERS

South & West Ward

Cllr S.J. BENTLEY	Swallow Brook House, 15 Sandbanks Close, Hailsham	(01323) 840386
Cllr B.F. BURCHMORE	3 Park Close, Hailsham	(01323) 841626
Cllr M. BURT	56 Old Orchard Place, Hailsham	(01323) 840345
Cllr N. COLTMAN	8 Marshfoot Lane, Hailsham	(01323) 841925
Cllr W.F. CRITTENDEN	The Cottages, 141 Mill Road, Hailsham	(01323) 840021
Cllr R.T. GROCOCK	Camelot, Western Road, Hailsham	(01323) 842931
Cllr A. O' RAWE	40 Sandbanks Way, Hailsham	07525 351580
Cllr G.G. ROWE	Summerhill House, Summerhill, Polegate	(01323) 841847
Cllr M. ROWE	Summerhill House, Summerhill, Polegate	(01323) 841847
Cllr C. TRIANDAFYLLOU	Hillcrest, Coldthorn Lane, Hailsham	(01323) 848814

Central & North Ward

Cllr W.A. BENTLEY	Swallow Brook House, 15 Sandbanks Close, Hailsham	(01323) 847685
Cllr N.A. COLLINSON	Hawkland House, Hawkswood Road, Hailsham	(01323) 846040
Cllr J. COOK	2 Danum Close, Hailsham	(01323) 844463
Cllr P.S. HOLBROOK	146 Battle Road, Hailsham	(01323) 841978
Cllr B. MARLOWE	24A North Street, Hailsham	(01825) 732364
Cllr S. MCAULIFFE	25 Hawks Road, Hailsham	(01323) 841702
Cllr D.M. RYAN	C/o Inglenook, Market Street, Hailsham	(01323) 655503

East Ward

Cllr S.E. HENSTOCK	8 Clyde Park, Hailsham	(01323) 842763
Cllr M.J. RYAN	C/o Inglenook, Market Street, Hailsham	07429 422470
Cllr S. TOWNER	C/o Inglenook, Market Street, Hailsham	07908 251801

Upper Horsebridge Ward

Cllr J.L. BLAKE	The Old Store, 1& 2 Church Path, Hellingly	(01323) 846297
Cllr C.V. COLLINSON	16 Marlow Drive, Hailsham	07834 785748
Cllr B. HOLBROOK	146 Battle Road, Hailsham	(01323) 841978
Cllr M. SKINNER	26 Manor Park Road, Horsebridge, Hailsham	(01323) 841702