



WILLINGHAM PARISH COUNCIL

Minutes of the Finance and General Purposes Committee meeting held on Tuesday 8th November 2016 at 7:30 pm
In the Parish Council Office, Ploughman Hall, West Fen Road, Willingham

Present Councillors: P King, R Croucher (Chair), D Law, A Cook, S Mellows, R Tassell, J Smith

Public: None

Clerk: Mandy Powell

RFO: Sarah Rutherford

1. Apologies for absence

None received.

2. Declarations of interest

No pecuniary interests were declared.

The following Councillors declared personal interests:

King – Willingham News Treasurer

Law – Secretary of the Badminton Club

Smith – Chair of Bowls Club and Secretary of the Wolves

Cook – Piperlifeline

3. Public Forum

None

3. To approve minutes of the meeting held on the 22 June 2016

The minutes were approved at the full parish council meeting held on the 3rd July 2016

5. Any matters arising from the meeting held on the 22 June 2016 not covered elsewhere on the agenda.

None

6. To receive an update on electronic banking.

The RFO was still waiting for the completion of the bank mandate. Councillor Smith confirmed this would be done within the next week or so.

7. To discuss and consider budget bids and precept requirement for 2017/2018

The Clerk advised the meeting of the Governments proposal to extend council tax referendum principles to town and parish councils.

The RFO offered opinion regarding possible VAT implications in relation to the new regular hall user. Having considered practices in neighbouring parishes, the committee could see no merit in changing the status quo and Councillor King proposed that the Council continue as they currently are, seconded by Councillor Law and **agreed** unanimously.

Piper Lifeline – The committee considered whether to increase the number of units paid for by the Council. Councillor Tassell proposed the committee recommend increasing the number from 12 to 14, seconded by Councillor Smith and **agreed** with four votes in favour, three against and one abstention (*the chair exercised his deciding vote on this item*).

Street Lighting – As requested by Full Council earlier in the year the committee looked at whether the Council should fund additional lighting in key areas. Councillor Cook recommended that the three key junctions highlighted in Councillor L King's report should be taken on by the Council, seconded by

Actions

Sarah Rutherford
18/11/2016

440/16

Councillor Croucher and **agreed** unanimously.

Village Trees – The Clerk advised the committee that to comply with our insurance requirements the Council are obliged to carry out a formal tree survey every five years. This is now due. It was agreed to propose that the Council request a survey of the trees on Council land. £2,500 would be moved from this years budget in establishments to cover the costs.

Defibrillator – It was agreed to budget for a second defibrillator and enquiries would be made as to whether this could be sited outside the post office.

The budget requests for each area of responsibility was considered and it was agreed to recommend that Council accept the requests (as per the attached sheet).

Precept request – Councillor King proposed that the committee recommend the precept for 2017-2018 remain the same at £115,000, seconded by Councillor Croucher, three votes in favour and four against – not carried. Councillor Law proposed a precept of £117,300 seconded by Councillor Tassell and **agreed** with 5 votes in favour and two against.

8. Items for future meetings

Review of Policies

9. Date of next meeting

January 2017 – date to be agreed

Meeting closed at: 9:40pm

Raymond Tassell

18/01/2017

441/16

WILLINGHAM PARISH COUNCIL - Precept 2017/18


	Budget Expenses for 2016	Income Memo only	Income 30.09.16	Total Expenses 30.09.16	Balance As at 30.09.16	Exp to 31.03.17	Est balance @ 31.03.17	Precept Required	Opening Balance 01.04.17	
Finance & General Purposes										
Insurance	5476			5476	5475	1	0	1	6000	6001
Parish Magazine	3500			3500	1839	1661	0	1661	400	2061
Salaries	38499			38499	17020	21479	18000	3479	34000	37479
Piper Lifeline	2982			2982	1489	1493	1489	4	3500	3504
Donations	5032			5032	1300	3732	0	3732	11500	15232
Grass cutting	4956			4956	5542	-586	1500	-2086	7000	4914
Establishments	18877		364	19241	4074	15167	5000	10167	7500	17667
Income	0		0	0	0	0	0	0	0	0
F & GP Total	79322		364	79686	36739	42947	25989	16958	69900	86858
Cemetery										
Grass cutting	8590			8590	965	7625	4500	3125	6500	9625
Water & Rates	1196			1196	985	211	0	211	1000	1211
Legal Fees	2000			2000		2000		2000	0	2000
Eurocontainer emptying	431			431		431		431	400	831
Wall & Gates									1500	1500
Maintainance	1175			1175	105	1070		1070	1000	2070
Income	2796		1218	4014		4014		4014	-8400	6000
Cemetery Total	16188		1218	17406	2055	15351	4500	10851	2000	23237
Green & Boundaries										
Electricity/street lighting	1500			1500	122	1378	400	978	-300	678
Christmas Lights	250			250		250	628	-378	800	422
Sundry Expenses	1541			1541		1541	1000	541		541
Trees for Meadow Road									1000	1000
Meadow Rd/Community	6000			6000		6000	1000	5000		5000
Income	0	0	0	0		0		0		0
Green & Boundaries Total	9291		0	9291	122	9169	3028	6141	1500	7641
Leisure & Amenities										
Gas & Electricity	465			465	453	12	0	12	1400	1412
General and Water Rates	2442			2442	2183	259	0	259	2250	2509
New Play Equipment & Repair (QEII)	1286			1286		1286	0	1286	0	1286
Play equipment inspection	270			270	179	92	0	92	110	202
Pavilion Boiler service	230			230	120	110	0	110	190	300
Pitch Insp and Maint	1500			1500		1500	0	1500	0	1500
Rec Ground & QEII Hedge	500			500		500	0	500	0	500
Tree inspection & works	1040			1040		1040	0	1040	0	1040
Maintainance of L & A Grounds	10094			10094	1116	8978	878	8100	0	8100
Cleaning	3000			3000	1200	1800	1200	600	2000	2600
Picnic Benches									1200	1200
Maintainance Repair & Improvement	3994			3994	695	3299	299	3000	1850	4850
Sundry Expenses									1500	1500
Income	760		4500	5260		5260		5260		5000
Leisure & Amenities Sub Total	25581		4500	30081	5946	24135	2377	21758	10500	31998
Hall										
Water rates	503			503		503		503	510	1013
Electricity	4048			4048	3467	581		581	4100	4681
Ploughman Hall Rates	3384			3384	3243	141		141	3500	3641
Fire Extinguishers	367			367	193	174		174	340	514
Ploughman Hall Decoration	450			450	1987	-1537		-1537	450	-1087
Chair upholstery/replacement	588			588		588		588	0	588
Hedge cutting	1000			1000		1000		1000	0	1000
PRS licence	540			540	538	2		2	550	552
Refuse	1206			1206	658	548		548	100	648
Cleaning	3800			3800	2550	1250	1700	-450	5500	5050
Advdertising	330			330		330	330	0	350	350
Signage	2700			2700		2700		2700	0	2700
Maintainance	5100			5100	1935	3165	3621	-456	5100	4644
Income	3051		3500	6551		6551		6551	-6500	6500
Hall Total	27067		3500	30567	14571	15996	5651	10345	14000	30794
S106 Monies										
Rock Mill End	12362			12362		12362		12362	0	12362
Rampton Road	4050			4050		4050		4050	0	4050
Brickhills			38123	36123		36123		36123	0	36123
RESERVES										
New Cemetery	50000			50000		50000		50000	0	50000
General reserves	39166			39166		39166		39166	19400	58566
	89166		0	89166	0	89166	0	89166	19400	108566
TOTALS	263027		45705	308732	58432	249300	41545	207755	117300	341630

Layard Winder
18/01/2017

442/16

WILLINGHAM PARISH COUNCIL - Precept 2017/18

	Precept Required
<u>Finance & General Purposes</u>	
Insurance	6000
Parish Magazine	400
Salaries	34000
Piper Lifeline	3500
Donations	11500
Grass cutting	7000
Establishments	7500
Income	0
F & GP Total	<u>69900</u>
<u>Cemetery</u>	
Grass cutting	6500
Water & Rates	1000
Legal Fees	0
Eurocontainer emptying	400
Wall & Gates	1500
Maintenance	1000
Income	-8400
Cemetery Total	<u>2000</u>
<u>Green & Boundaries</u>	
Electricity/street lighting	-300
Christmas Lights	800
Sundry Expenses	
Trees for Meadow Road	1000
Meadow Rd/Community Income	
Green & Boundaries Total	<u>1500</u>
<u>Leisure & Amenities</u>	
Gas & Electricity	1400
General and Water Rates	2250
New Play Equipment & Repair (QEII)	0
Play equipment inspection	110
Pavilion Boiler service	190
Pitch Insp and Maint	0
Rec Ground & QEII Hedge	0
Tree inspection & works	0
Maintenance of L & A Grounds	0
Cleaning	2000
Picnic Benches	1200
Maintenance Repair & improvement	1850
Sundry Expenses	1500
Income	
Leisure & Amenities Sub Total	<u>10500</u>
<u>Hall</u>	
Water rates	510
Electricity	4100
Ploughman Hall Rates	3500
Fire Extinguishers	340
Ploughman Hall Decoration	450
Chair upholstery/replacement	0
Hedge cutting	0
PRS licence	550
Refuse	100
Cleaning	5500
Advertising	350
Signage	0
Maintenance	5100
Income	-6500
Hall Total	<u>14000</u>
<u>S106 Monies</u>	
Rock Mill End	0
Rampton Road	0
Brickhills	0
RESERVES	
New Cemetery	0
General reserves	19400
	<u>19400</u>
TOTALS	<u>117300</u>


 18/01/2017