

# Gators

Borough of Waltham Forest Swimming Club

(Affiliated to Swim England London Region)

## BWFSC – GATORS CHRISTMAS CRACKER COUNTY QUALIFIER SUNDAY 17<sup>th</sup> DECEMBER 2023



Level 3 Meet Held under Swim England Laws and Swim England  
Technical Rules of Swimming

Licence Number **3LR231501**

Waltham Forest Feel Good Centre

170 Chingford Road

London E17 5AA

## BWFSC – GATORS Christmas Cracker

Sunday 17<sup>th</sup> December 2023

Venue	Waltham Forest Feel Good Centre, 170 Chingford Road, E17 5AA
Date	Sunday 17 <sup>th</sup> December 2023
Pool	25 metres pool, 8 lanes with anti-wave lane ropes, electronic timing and secondary strobe light, 3.7m depth at start and 1m depth at finish
Age Groups	9,10,11,12,13,14,15,16 & over. Age as at 17 <sup>th</sup> December 2023
Events	50m, 100m All Strokes
Qualifying Times	No qualifying times but there are upper limit times
Awards	Heat declared winners – awards to top three in each age group
Race Entry Fees	£7.50 per event
Spectator Entry Fees	£7.50 entry for the event Doors open at 12:45pm *Children under the age of 12 will have free entry
Closing Date for Entries	17 <sup>th</sup> November 2023
Contact Email	<a href="mailto:bwfscgalas@gmail.com">bwfscgalas@gmail.com</a>

## PROMOTERS CONDITIONS

### 1. **Meet Conditions:**

The Meet will be long course and held under Swim England Laws, Swim England Technical Rules of Swimming and these Promoters Conditions.

This Meet is Level 3, Licence Number **3LR231501**.

The event conditions may be revised in response to guidelines from the Operator, Government and Public Health England related to Covid-19 and sporting competitions.

**Flash** photography is prohibited at all times.

There will be a secondary strobe available at the venue.

### 2. **Data Protection:**

By submitting and accepting entries to the Meet your consent is hereby given, as required by the Data Protection Act 2018, to the holding of personal information. The personal information supplied with your entry will be retained securely and will only be used for the legitimate purposes of running this event. This data will be shared by form of results with Swim England (Rankings) and the clubs who have entered the Meet. A full copy of the results will be published on the website after the Meet. Please be aware that links from our website may take you to external websites that are not covered by our policies. Please ensure that you review their privacy policies before any data is submitted. If any persons want to exercise their right to erasure or processing of their personal data they will need to make a written request to the promoter. We will only hold competition data for 12 months after which it will be destroyed and erased from our systems.

### 3. **Gala Organisers and Promoters:**

Donna Cordwell & Kamila Ramdane - [bwfscgalas@gmail.com](mailto:bwfscgalas@gmail.com)

Officials Coordinator - [bwfscgatorsofficials@gmail.com](mailto:bwfscgatorsofficials@gmail.com)

### 4. **Eligibility for Entry:**

The competition is open to competitors registered as Club Compete members of Swim England, or equivalent status for members of Scottish Swimming or Swim Wales.

There are no qualifying times but there are upper limit times (ULT) which are based on long course times. Entry times faster than the published ULT may be rejected.

Swimmers are expected to enter their current best short course time or converted long course time for entry, **we will not be accepting entries with No Time (NT)**.

If the Meet is undersubscribed, the Promoters reserve the right to accept late entries or entries faster than ULT providing that the priority has already been given to entries received before the closing date.

Accepted entries that are faster than ULT will not be eligible for awards.

By submitting an entry to this Meet, a competitor – or in the case of a competitor being under the age of 18 years during the Meet, the competitors' legal guardian – attest to the

fitness and ability of the competitor to complete the event without foreseeable injury or incident without causing delay to the event schedule.

Swimmers in possession of a Swim England Certificate of Swimming Disability (or international equivalent) or whose Swim England membership record details of a disability sport class are welcome to enter the competition. Please provide certificates on entry application

**5. Age Criteria:**

Age Groups will be 9, 10, 11, 12, 13, 14, 15, 16 & over.

A Swimmers age is at 17<sup>th</sup> December 2023.

**6. Events:**

50, 100 Freestyle

50, 100 Backstroke

50, 100 Breaststroke

50, 100 Butterfly

**7. Entry Fees:**

The entry fee is £7.50 per event

There will no refunds of entry fee unless the entries are rejected by the organisers, or the Meet is cancelled.

**8. Entry Procedure:**

All entries must be entered electronically, using Hytek software. An events file containing the full schedule of events will be available for download from the Team Unify BWFSC – Gators Website. <https://uk.teamunify.com/team/lrebwfgsc/page/open-meets>

This file should be used in conjunction with the ‘Hytek Team Manager’ software or another compatible team management application.

All eligible entries must be made by clubs in the standard electronic format produced by Hytek’s Team Manager or an equivalent compatible application.

If clubs choose to use a manual entry form, they will incur a £25 admin charge.

Where there are six or more competitors from a club, entries must be submitted electronically.

Clubs are requested to send all entries with an entry report, completed summary sheets and any poolside applications at the same time with one payment to cover all swimmers, coaches, Team Managers and chaperone passes.

Payments to be made by electronic bank transfer only (Details on the entry form) Payment needs to be made in full before the entries will be processed. If payment is not received by the closing date BWFSC Gators reserves the right to reject entries in full.

Individual entries will be accepted by email to [bwfscgalas@gmail.com](mailto:bwfscgalas@gmail.com) providing full swimmer information on the individual entry form and will incur an admin charge of £5 per individual entry and must be paid by BACS (information on the entry form).

Entries will be processed on a first come first served basis. If the gala is nearing capacity the Promoters reserve the right to restrict entries from the last club's entries received to comply with licensing guidelines and the restrictions will be made from the longest distance events first, then in reducing distance by individual age groups.

Fees will be refunded by Bank Transfer to the club's account in the event of any rejections.

The Meet organisers reserve the right to cancel the Meet if it is undersubscribed.

Meet Conditions are deemed to be accepted once accepted entries are received by the visiting club after submission of entries to the Meet.

Accepted and rejected entries will be posted to all clubs within 2 weeks of the closing date or before. It is the competing club/swimmer's responsibility to check the list for accuracy and report any errors to us immediately.

The Meet Promoters reserve the right to limit entries and the number of heats in any event to maintain a balanced program.

### Officials

Visiting clubs bringing a team of five or more swimmers are requested to provide at least one qualified Official at J1 or higher per session. Their details (and qualification) are to be forwarded with the entry information. Meals and refreshments will be provided to Officials.

**Officials can email availability to - [bwfscgatorsofficials@gmail.com](mailto:bwfscgatorsofficials@gmail.com)**

## **9. Meet Procedure:**

Heats will be swum with all ages combined and swimmers seeded by entry times. All heats will be spearheaded and swum slowest to fastest, based on the entry times.

All events will be swum on a heat declared winner basis. The first three swimmers for each age group in each event will receive medals.

Over the top starts will be used where appropriate.

Warm-up procedures will be posted after the finalisation of entries on our website.

## **10. Withdrawal Procedure:**

Once an entry has been accepted it is assumed the swimmer will be swimming at the Meet. Withdrawals must be made by the start of each warm-up session and handed in to the recorders using the withdrawal sheets which will be provided in the coach pack and be available on the desk on the day.

Withdrawals may also be emailed to [bwfscgalas@gmail.com](mailto:bwfscgalas@gmail.com) until 6pm on 15<sup>th</sup> December 2023.

Refunds are not available for withdrawal once entries have been processed and accepted.

All rejected entries will be refunded.

### **11. Marshalling:**

Heat start lists for each event will be printed and given to the coaches before each session starts. It is the swimmer's responsibility to ensure their name appears on the list prior to the session and that they report to the Meet Marshalls in the designated marshalling area in good time before each event.

Once in the marshalling area swimmers must report to the Marshall and be registered.

Swimmers must always follow the instructions of the Meet Marshalls.

Swimmers must enter the marshalling area 'race ready' as they should stay in the marshalling area until led through to the pool area for their race.

Coaches, Team Managers and chaperones will not be allowed in the marshalling area at any time.

### **12. Coaches, Team Managers and Chaperones:**

Coaches, Team Managers and Chaperones passes are available in advance for £30 per person per day. This entitles the holder to a start list, meals, refreshments and result sheets posted or delivered electronically.

Coaches, Team Managers and Chaperones passes must be ordered using the club Entry Form.

Coaches, Team Managers and Chaperones are expected to wear their wristbands at all times.

Coaches, Team Managers and Chaperones will not be allowed on poolside without a pass (wristband).

Coaches, Team Managers and Chaperones must be club trained personnel.

All applicants should be registered members of Swim England and hold a current DBS check.

### **13. Safeguarding:**

In accordance with the Swim England Child Safeguarding Policies and Procedures any parent or carers of swimmers under the age of 18 who wish to take photographic or video images are requested to focus on their own swimmer as much as reasonably possible and to avoid including other children in those images, particularly if those images are being shared with family and friends through social media platforms.

### **14. Photography, Video or Digital Devices:**

Swim England's WavePower 2020-2023 protocols will be enforced. Photography is strictly for personal use only, photographing other children should be avoided and photographs or videos should not be posted in the public domain without parental consent. No imaging equipment can be used in the changing rooms.

### **15. Safety and Security:**

It is the responsibility of coaches and parents to ensure the safety of their swimmers. All swimmers should obey all safety notices and announcements. The organisers and pool management reserve the right to remove any spectator, swimmer or anyone from poolside or the venue whose behaviour or actions is against the rules of the pool, this Meet or

threatening the efficient running of the Meet. Stewards will be patrolling the centre, and anyone found causing damage or serious misbehaving, will be banned from the Meet and removed from the building. No refunds will be made to the swimmer or spectator.

For Health and Safety reasons large bags are to be stored in the changing room lockers. Small bags are allowed poolside. Lockers are available for a refundable £1 coin.

Only competing swimmers, coaches, Officials and Team Managers are allowed on poolside. Parents are not allowed, at any time, in the changing area and on pool side.

The Promoters may enforce additional measures in compliance with the pool provider, Government and Public Health England regulations related to Covid-19 guidelines. This would be provided in advance to the competing clubs via email.

#### **16. Entrance:**

Doors open for swimmers, coaches, Officials and Team Managers from 12:30pm and for spectators at 12:45pm

#### **17. Others:**

Spectator entry will be by colour-coded wristbands. Entry fees are £10 per day. Children under the age of 12 will have free entry and must be supervised by an adult.

Other than the Meet entry fees, the Promoters will not be responsible for any other cost or expenditure incurred by the swimmer, spectator or club – on cancellation or amendment to the date of this Meet if the pool operator closes the venue due to unforeseen circumstances. The venue is the Waltham Forest Feel Good Centre, 170 Chingford Road, E17 5AA. It is recommended that if you travel by car that you use the multi-story car parks in the Westfield Shopping Centre which is a few minutes' walk from the pool. The pool is easily accessible by train/tube from Stratford Station which is a short walk away.

It is recommended to travel by public transport if you can as parking is limited at the venue. The pool is easily accessible by train/tube from Walthamstow Central Station which is a 20 minute walk away or short bus ride (buses 34, 97, 357).

There is a café on the ground floor of the venue. Please ensure you clean up after yourself and place all litter in the bins provided.

**Anything not covered in these conditions will be at the Promoters discretion.**

Programme of Events – Sunday 17<sup>th</sup> December 2023

<b>Session 1</b> <b>Withdrawals close 1:00pm</b> <b>Warm up - Girls 1.00-1:25pm</b> <b>Open/Boys 1.25-1:50pm</b> 15 minutes warm up, 5 minute sprint lanes <b>Start 2pm</b>		<b>Session 2 (provisional timings)</b> <b>Withdrawals close TBC</b> <b>Warm up – Open/Boys TBC</b> <b>Girls TBC</b> 20 minutes warm up, 5 minutes sprint lanes <b>Start TBC</b>	
<b>Event</b>		<b>Event</b>	
1	Girls 50m Fly	9	Open/Boys 50m Breaststroke
2	Open/Boys 50m Fly	10	Girls 50m Breaststroke
3	Girls 100m Backstroke	11	Open/Boys 100m Freestyle
4	Open/Boys 100m Backstroke	12	Girls 100m Freestyle
5	Girls 50m Freestyle	13	Open/Boys 50m Back
6	Open/Boys 50m Freestyle	14	Girls 50m Back
7	Girls 100m Breaststroke	15	Open/Boys 100m Fly
8	Open/Boys 100m Breaststroke	16	Girls 100m Fly

*\*Warm-up, Start times and finish times are estimated and may alter depending on technical or unforeseen issues arising.*

The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.



**UPPER LIMIT QUALIFYING TIMES  
(25m SHORT COURSE)**

Age as at 17th December 2023

GIRLS UPPER LIMITS									
		9	10	11	12	13	14	15	16+
FREESTYLE	50m	33.00	30.50	29.00	27.00	26.50	26.00	25.00	24.00
	100m	1:15.00	1:13.00	1:08.00	1:02.00	1:00.00	58.00	56.00	54.00
	200m	2:38.00	2:34.00	2:28.00	2:18.00	2:12.00	2:08.00	2:05.00	2:03.00
BACKSTROKE	50m	38.00	36.00	33.00	31.00	29.00	28.00	27.00	26.00
	100m	1:20.00	1:18.00	1:12.00	1:09.00	1:06.00	1:03.00	1:01.00	1:00.00
BREASTSTROKE	50m	46.00	43.00	41.00	39.00	37.00	35.00	33.00	31.00
	100m	1:36.00	1:30.00	1:26.00	1:21.00	1:18.00	1:13.00	1:11.00	1:09.00
BUTTERFLY	50m	39.00	37.00	35.00	32.00	29.50	28.00	26.50	25.00
	100m	1:18.00	1:13.00	1:10.00	1:05.00	1:04.00	1:02.00	1:01.00	59.00

OPEN/BOYS UPPER LIMITS									
		9	10	11	12	13	14	15	16+
FREESTYLE	50m	32.00	30.00	28.00	26.00	25.00	24.50	24.00	23.50
	100m	1:13.00	1:11.00	1:07.00	1:03.00	59.00	57.00	55.00	53.00
	200m	2:36.00	2:32.00	2:25.00	2:16.00	2:08.00	2:06.00	2:04.00	2:01.00
BACKSTROKE	50m	36.00	34.00	32.00	30.00	28.00	27.00	26.50	25.50
	100m	1:18.00	1:16.00	1:10.00	1:08.00	1:05.00	1:02.00	1:00.00	59.00
BREASTSTROKE	50m	44.00	41.00	39.00	37.00	35.00	33.00	31.00	29.00
	100m	1:34.00	1:28.00	1:25.00	1:20.00	1:17.00	1:11.00	1:09.00	1:07.00
BUTTERFLY	50m	38.00	36.00	34.00	31.00	28.50	27.00	25.50	24.00
	100m	1:16.00	1:11.00	1:08.00	1:06.00	1:03.00	1:01.00	1:00.00	58.00