

Parents: how to sign up your child (all under 18s) with Pitchero

## GETTING STARTED

1. First, go to <http://www.morpethhockey.club>
2. Top right-hand corner: click “Join this club”.
3. Fill in your details (Not your Childs)

### Join Morpeth Hockey Club

**Signing up for your child?**  
Please enter **your details** below to register as a parent. You will add your child's details later in the process.

First name  Last name

Email

Password

Telephone (Optional)  
+44 (United Kingdom)

[Join this club](#)

3. Agree to the terms and service (Top two boxes) and hit NEXT
4. Select Parent at the screen shown below

#### Apply for roles? [Skip](#)

You're now registered at Morpeth Hockey Club! Would you like to apply for any club roles?

- Club Member**  
View private areas of the site including team selection, player stats, videos and photos.
- Player**  
Manage availability and receive instant notifications when you've been selected to play.
- Coach**  
View private areas of the site and download club coaching material.
- Parent**  
Receive team updates direct to your inbox and manage availability for your children.
- Team Admin**  
Manage fixtures, select match day squads and communicate with players and parents for your team.
- Webmaster**  
Manage multiple aspects of the club website including Membership, Payments, Club Content and more!

[Next step](#)

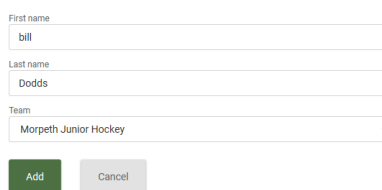
5. Type the name of the child you are applying on behalf of and follow the instructions to add a new child member. If you child's name does not appear, then there is an option to add a new member

### Add your children to apply for the Parent role.

[x](#)  
Click here if your child is not in the list.  
[Skip parent application](#)

6. For the purpose of this initial registration and Club admin purposes, for all children under 18, select “Morpeth Junior Hockey” as your child's team. (The Club will allocate junior players to the appropriate junior or senior teams in due course.)

### Add your children to apply for the Parent role.

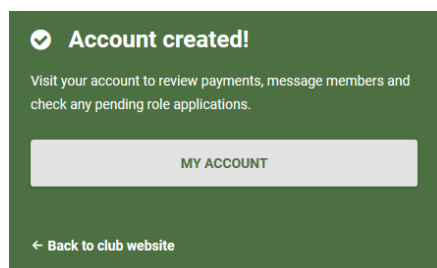


The form contains three input fields: 'First name' with the value 'bill', 'Last name' with the value 'Dodds', and 'Team' with a dropdown menu showing 'Morpeh Junior Hockey'. Below the fields are two buttons: a green 'Add' button and a grey 'Cancel' button.

7. Press “Add”. Repeat for any further children you are applying on behalf of.

8. When you’ve entered all children, press “Next step”.

9. You’ll be taken to a screen telling you that your application will now need to be approved by the Club. Press “Continue”.



10. Select My Account.

11. You should also receive an email to the address you provided asking you to confirm that address. (If you don’t, it probably means you’ve inputted the address incorrectly. You can check this by clicking on the icon in the top right and viewing “Your Account” details.)

12. Confirm your account by clicking the link on the email

13. Download the Pitchero Club App from Apple or Android Store

14. At this point, there’s nothing more to do until the Club receives your request and approves it.

15. Once the Club has approved your membership, you’ll receive a prompter message via the Pitchero App.

16. You now need to provide us with full information for you and for your child: you need to do that via the Pitchero website (not the Club app).

17. Go back to <http://www.morpethhockey.club> and click on the icon and select “Your account”. You can now click on your name and your child’s name. Click on each in turn and enter the required items of information (denoted by a number in a blue circle against each name). You can even add a photo if you like. Again, note that the format for date of birth is “yyyy-mm-dd”.

18. The information requested for ‘Players’ (i.e. your child) is the same for all senior and junior players, so some fields are more relevant to juniors than others. But all fields must be completed for each player, so either choose from drop-list or type “none” or “n/a” if necessary.

19. If there’s a padlock symbol next to any requested field, please click to unlock the padlock, so the information is visible to the Club.

20. That’s it. From now on, unless your information changes, you should only need to verify your information is correct each year. IF YOU’RE A PLAYER AS WELL AS A PARENT

21. The process is essentially the same, but (at stage 16 above) you'll have to fill in some extra details about yourself (e.g. your own medical / next of kin details).

ALL SET UP? MAKE SURE...

22. You MUST stay logged on the Club app to receive notifications.

23. Depending on whether you ticked the relevant box when you registered for Pitchero initially, you may receive marketing emails from Pitchero or its partners. You can unsubscribe from these via the Settings (then Email Preferences) section of Your Account – accessed via . But don't turn off Email Updates from the Club or you may not receive availability requests and important match or training information.

FINALLY

24. Children 14+ are able to open their own Pitchero account. But if under 18s try to apply to link that account to the Club, the Club won't approve their application unless it is made via a Parent as described above. This ensures that all communications are routed via (or at least visible to) parents until children are 18.