



BRIGG HOCKEY CLUB CONSTITUTION

1 - The Name, Location

The name of the Club shall be Brigg Hockey Club (BHC).

The Club shall be situated in the Town of Brigg in the County of Lincolnshire.

2 - Objectives

The objectives of the Club shall be:

- To offer members the opportunity to play both social and competitive hockey, encouraging the enjoyment of the sport and development of skills in addition to promoting the social benefits of being a member of BHC.
- The recruitment and development of adults, children and young people into the sport of hockey as players, leaders/coaches, umpires and administrators.
- To promote BHC within the local community and the Hockey fraternity.
- To encourage the participation of anyone interested in Hockey, irrespective of ability.
- To encourage the development of members' personal discipline and self-confidence through competition and involvement in the full range of club activities, club administration and management.
- To provide equity of opportunity across all areas of the club, to encourage inclusion by minority groups.
- To provide a safe, effective and child friendly environment in which to play and learn hockey.

3 - Membership

The Club shall be a members club open to all subject to the payment of the annual subscriptions and confirmation that they are prepared to abide by the club rules.

Membership shall be recorded on approved forms issued by the membership secretaries and shall be completed each year to ensure that all members and players details are up to date.

Membership for players under the age of 18 shall be known as colt members.

In the case of members under the age of 16 at the commencement of the season the application form for membership must be signed by a Parent / Guardian.

In accepting membership, a person agrees to abide by the constitution of the club and the rulings of the club committee.

Honorary life membership can only be granted by election at the AGM, for those who have given extraordinary service to BHC. No subscription to the Club shall be required for such members

4 – Membership Fees

Membership fees shall be agreed at the AGM and may be set at different charges for the various sections of the club (Colts, Mens and Ladies)

The club committee shall recommend charges and subscriptions to be voted in at the Annual General Meeting (AGM). Once these changes are voted in they are payable by the 31 October of each year.

5 - Officers

The affairs of the Club shall be managed by the Committee of BHC except for matters reserved for the club in the Annual General Meeting (AGM).

BHC Committee shall consist of the following officers:

- Chair Person
- Vice Chair Person
- President
- Membership Secretary / Treasurer
- Secretary
- Welfare and Child Protection Officer
- Press and Website officer
- Coach Development Officer
- Humber Hockey Development Group Representative
- Yorkshire League Representative
- Social Secretary
- Playing Section Representatives (Colts, Ladies and Men's)

The officers shall be elected on an annual basis at the club Annual General Meeting. One Person from the ladies section and One person from the Mens section shall be selected to undertake the Chair and Vice Chair roles that shall not be undertaken by two members from the same playing section of the club. There is also the requirement that all sections of the club (Ladies, Mens and Colts) should be represented within the Executive Committee.

The club will elect a president at the AGM who shall take a non executive role and act as a figure head for the club.

BHC Committee may appoint one or more additional officers of BHC Committee or any sub-committees for such purposes as it may deem appropriate.

6 – Executive Committee

The Management of BHC shall be vested in the executive committee (herein after called the committee).

The committee shall comprise of the officers of the club.

Meetings of the committee shall be convened by the secretary, and shall meet a minimum of five times a year.

Every question at a committee meeting shall be determined by a majority of the vote of the members present and voting, every member having one vote. In the event of an equality of votes, the chair of the meeting shall have the casting vote. The quorum necessary for the transaction of business at Executive Committee meetings shall be five committee members present and eligible to vote.

The interpretation of the club constitution shall be vested in the committee, who shall decide all questions relating to the club, save those specified in or involving an amendment to the constitution.

7 - Playing Section Committees

Each section (Colts, Ladies and Men's) of the club will have a playing committee to organise the matches and the organisation of teams, which will meet on a regular basis and will report to the executive committee.

BHC Playing section Committees shall consist of the following officials (who will be elected at the AGM):

- Captains and Vice Captains
- Section Treasurer /Membership Secretary
- Coaches / Parent Managers
- Fixtures Secretary

8 – Finances, Payments or Benefits

All monies raised by, or on behalf of the Club shall be applied to further the objectives of the Club and for no other purpose.

The Treasurer in consultation with BHC Committee shall be responsible for recording all financial income and expenditure of the Club. All monies shall be held in accounts with recognised banks in the name of Brigg Hockey Club.

The financial year of the Club ends on May 31st

An audited statement of accounts, up to and including this date, shall be presented at the AGM of the Club together with the recommended fees and charges for the following year.

Cheques shall be authorised by any two of the four members approved by the Management Committee. No two members from the same family / household shall be appointed to sign cheques.

BHC Committee may appoint paid part-time staff for specific projects. Such projects are at the complete discretion of BHC Committee, however they must be BHC projects. Example appointments: coaching staff for development programmes, Leader qualification course tutors etc.

The appointment of any and every paid member of staff must be reviewed and confirmed at each meeting of BHC Committee.

9 - Annual General Meeting

An Annual General Meeting of the Club shall be held in the month of June every year.

Notice of the date and time of the Annual General Meeting shall be posted by the chairman for a period of at least 21 days before the date of such a meeting.

An Extraordinary General Meeting may be called at any time by BHC Committee or by three members making a written request to BHC Committee for such a meeting.

Every member of the Club shall be entitled to be present and to vote at any General Meeting of the Club and should there be equality on any voting issue the Chairman of the meeting shall have the casting vote. The quorum necessary for the transaction of business at the AGM shall be five committee members and ten other club member present and eligible to vote.

A report will be required from the Treasurer, Chairperson and Secretary

10 - Affiliation

The Club shall be affiliated to the English Hockey Association and conform to the rules of this organisation in so far as they can apply.

11 - Conduct of Members

The Executive Committee shall have the power to take appropriate disciplinary action against any member, and shall have the authority to terminate the membership of any member guilty of conduct deemed to be to the detriment of The Club.

There shall be the right of appeal to the committee, or an Appeal Committee set up by it to act on its behalf against any decision made by an officer of The Club.

The appeal should normally be considered within 14 days of it being received by the Secretary.

12 – Grievance Procedure

Any grievances or complaints regarding the behaviour of members should be submitted in writing to the Secretary. The Executive Committee will convene to hear the complaint / grievance within 21 days of the issue being lodged.

When considering a complaint / grievance the committee shall hear both sides. Members with and personal interest shall then leave the meeting and take no part in the committee reaching a decision. The method of voting on such matters shall be decided by the majority vote of the committee members present, Committee members with a direct conflict of interest will be excluded from voting.

Where a member has not received satisfaction and wishes to appeal the decision of the Executive Committee, final resolution may be sought from the full membership at an Extraordinary General or the Annual General Meeting.

13 - Changes to the Constitution of the Club

These rules may be altered, added to or revoked, in accordance with clubs and association law, by majority comprising two-thirds or more of the members present and entitled to vote at any General Meeting of the Club.

14 - Dissolution of the Club

If the Club shall pass in General Meeting, by a majority comprising two-thirds or more of the members present and entitled to vote, a resolution of intention to dissolve the Club, BHC Executive Committee shall take immediate steps to convert all of the assets of the Club into money.

The proceeds of the conversion shall be used by BHC Committee firstly to discharge all the debts and liabilities of the Club. Any balance shall be passed on to the Hockey Club / Clubs of the Members majority vote.

We the undersigned, as elected officers of the Club, confirm the validity and accuracy of this constitution, with no changes:

Name	
Signature	
Position	
Date	

Name	
Signature	
Position	
Date	

Name	
Signature	
Position	
Date	

Name	
Signature	
Position	
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