

ALDENHAM PARISH COUNCIL

Agenda item 7 - Radlett Bowls Club

This is the application form from Radlett Bowls Club. The CM has reviewed they form and although forwarded to the committee for consideration at this meeting, he points out that the application is for a new pump which is part of the sprinkler system, so does it count as a CiL funded grant as highlighted below, which is part of the strategy.

Application Form

CRITERIA:

Grants will normally be given only for schemes that meet the following criteria:

- projects and schemes must serve the area within the civil boundary of Aldenham
- projects and schemes that show a clear benefit to parish residents and businesses
- The application should estimate the number of individuals whom will benefit from an allocation.
- The funding isn't available for a project that has already been completed.
- The funding is for applications between £1000 and a maximum of £20,000
- The project must be achievable within the funding timescales, but no longer than 5 years.
- Does not require on-going revenue funding from the Aldenham Parish Council and has sound business planning in place if there is ongoing revenue requirement such as maintenance.
- A Project must be run by a local voluntary organisation, community group, social enterprise - not individuals or businesses
- The project has long-term impact. Applications for capital spending will be considered, but core organisational costs such as salaries, rent or utilities will not be eligible.
- If match funding is available from other sources this should be detailed.

Below are some examples of expenditure, explaining whether or not they might qualify as capital spend:

| Type of Expenditure | Is it Capital Expenditure? | Reason |
|------------------------------|----------------------------|---|
| Construction of New Building | yes | Creation of an asset, which will provide benefit for more than one accounting period. |

| | | |
|--|-----|---|
| Replacement roof | yes | A major structural repair, which will have the effect of extending the useful life of the building as well as increasing the economic benefits offered by it - e.g. improved energy efficiency. In this instance consideration should be given to componentising the asset. |
| Replacing a few roof tiles or a section of a flat roof | no | Repairs only maintain the asset; they do not increase the life of the building. |
| New boiler | yes | Creation of an asset, which will provide benefit for a period of more than one accounting period. In this instance consideration should be given to componentising the asset. |
| Repairs to boiler after breakdown | no | Repairs only maintain the asset; they do not materially increase the life of the boiler. |
| Signage for directions to a new pavilion | yes | Can be considered for capitalisation as part of the overall project costs of the new pavilion, which results in the creation of an asset that will provide benefit for more than one accounting period. |

**Aldenham
Parish Council**

First Floor, The Radlett Centre
1 Aldenham Avenue
RADLETT
WD7 8HL
Tel: 01022 956422

**Section 1
Applicant information**

| | |
|---|--|
| Project Title | Replacement Pump for Sprinkler System |
| Name of organisation and contact person | Radlett Bowls Club. John Tilsiter (Hon Sec) |
| Postal address | Phillimore Recreation Ground Gills Hill Lane Radlett, WD7 8AL |
| Phone number | n/a |
| Email address | radlett.secretary@gmail.com |
| Location of project (if different from postal address) | Same. |

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SECTION 2 YOUR PROJECT

Tell us in no more than 300 words about your project (what you want to do and who it will benefit). Please include details of any partners and their role within the project.

Radlett Bowls Club has a water sprinkler system with 4 outlets – one on each of the 4 sides of the square bowling green. - see photo.

The water to these 4 outlets is directed to each of them in turn via the water pump. This pump – a Grundfos – is now over 30 years old and has seized up and is irreparable. (please see accompanying photo).

We need a new modern pump, preferably the same proven make, and this would be installed by our regular maintenance company, Messrs Watermation of Godalming. They know our watering system inside out.

Our professional greenkeeper decides on the timing of the watering during Spring and Summer according to the weather and taking into account the moisture content of the green itself.

Thus it is all very professionally managed and ensures that the green (the lawn) remains fresh and green and does not dry out which would make bowling impossible.

This project will be to the benefit of all our members, providing them with regular exercise in the fresh air, good company – especially true for those now living on their own.

COVID
IMPORTANT } →

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Tell us in no more than 300 words why your project is needed. Please also include information on the following:

- Estimated time frame to deliver this project
- How will the project be sustained over time?
- A description of the buildings/site (supported by photographs and maps where possible)

Time frame: 4 hours on site (see quote).

Over time: When Watermation attend the site – to commission and decommission the system - the pump and sprinkler outlets are cleaned and serviced as necessary. RBC pay for these essential tasks.

The Site: A photo of the site is attached to this application together with a photo of the old pump *in situ* in the maintenance shed.

To repeat, the project is needed as without a new pump the sprinkler system will not work and the bowling green, i.e. the very heart of the club – will be ruined.

Installation of a new pump means the continued creation and support of an asset which will provide benefit for a period of many accounting periods. The old pump did just that for over 30 years.

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Who are the likely beneficiaries of the project?

All our club members and many local visiting bowls teams will benefit for many years to come.

May we respectfully mention that APC are the freeholders of the site and will, no doubt, appreciate the great care that is currently being taken.

Will community access increase as a result of the proposal and if so how?

Yes. With regular good watering, the green will improve and thus attract more members of the Parish.

Would the project lead to any income generation?

Yes – more members means increased member fee income.

Section 4 Current Status of the Project

Aside from funding, is this project ready to commence?

Yes

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If the project is not ready to commence, please list briefly the main reasons (please note further information is requested later on the form).

We are ready.

Section 5 Current Funding for the project

Please indicate the total cost of the project £2824.32 (incl VAT)

How much grant aid are you requesting? £2500.00

How much funding does this project currently have?

| | |
|-------------------|---------|
| 75-100% | |
| 50-74% | |
| 25-49% | |
| Up to 25% | £324.32 |
| None | |
| Uncertain/unknown | |

If delivery of the project is expected to exceed 12 months, please provide a project delivery breakdown.

We can start immediately.

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Please indicate in the table below the source of additional funding that has been secured/sought.

| Source | Amount | Conditions attached | Use by date | Funding confirmed?* |
|---------------|---------|---------------------|---------------|---------------------|
| Our own funds | £324.32 | None | When finished | Yes |
| | | | | |
| | | | | |
| | | | | |

*if no, please provide details of when a decision is expected?

Could the project be fully funded through your organisation's revenue or capital budget? If not, please outline why this is the case.

Our sole regular income is from the annual membership subscription.

How will any future revenue costs associated with the project be funded?

We budget annually for the routine maintenance costs

What steps have been taken to ensure that the proposal submitted forms part of the most cost effective option for delivery?

We rely upon the experts, Watermation 2000 Ltd, who have provided us with **3 quotations** (attached).

The 'old' pump is a Grundfos which has lasted over 30 years.

Therefore we have been recommended to replace like for like with another Grundfos.

* Please note that if the project is not subject to a full tender process, three quotes should be obtained and submitted with your bid.

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Section 6 Delivery Timescales

Please provide further details on the programme for delivering the project, including start and completion dates.

We can start immediately and 4 hours on site is the estimated time to completion.

Is agreement required from any other organisations before you are able to deliver the project?

No

If planning permission is required for the project, please provide details of any planning consent or pre application advice which you have received*

n/a

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Section 7 Constraints and Risks

Please show what technical constraints (if any) apply to the project

| | |
|---|-----------|
| Physical and environmental impacts e.g. flood risk, contamination, biodiversity, noise etc. | n/a |
| Approvals of necessary consents | n/a |
| Ownership, acquisition or access issues | APC owned |
| Partnership and governance issues | n/a |
| Dependency on other projects going ahead | n/a |

Please provide further information about any other potential barriers to delivering your project and to what extent these barriers can be overcome?

Funding is the only foreseen barrier.

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Section 8 Declaration

When you have completed the application, please sign the declaration below and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Aldenham Parish Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform the Parish Council Manager of any material changes to the proposals set out above. When requested, I agree to provide the Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project.

Signed:  J. TILSITER

Position in Organisation: HONORARY SECRETARY

Date: 23rd March 2021

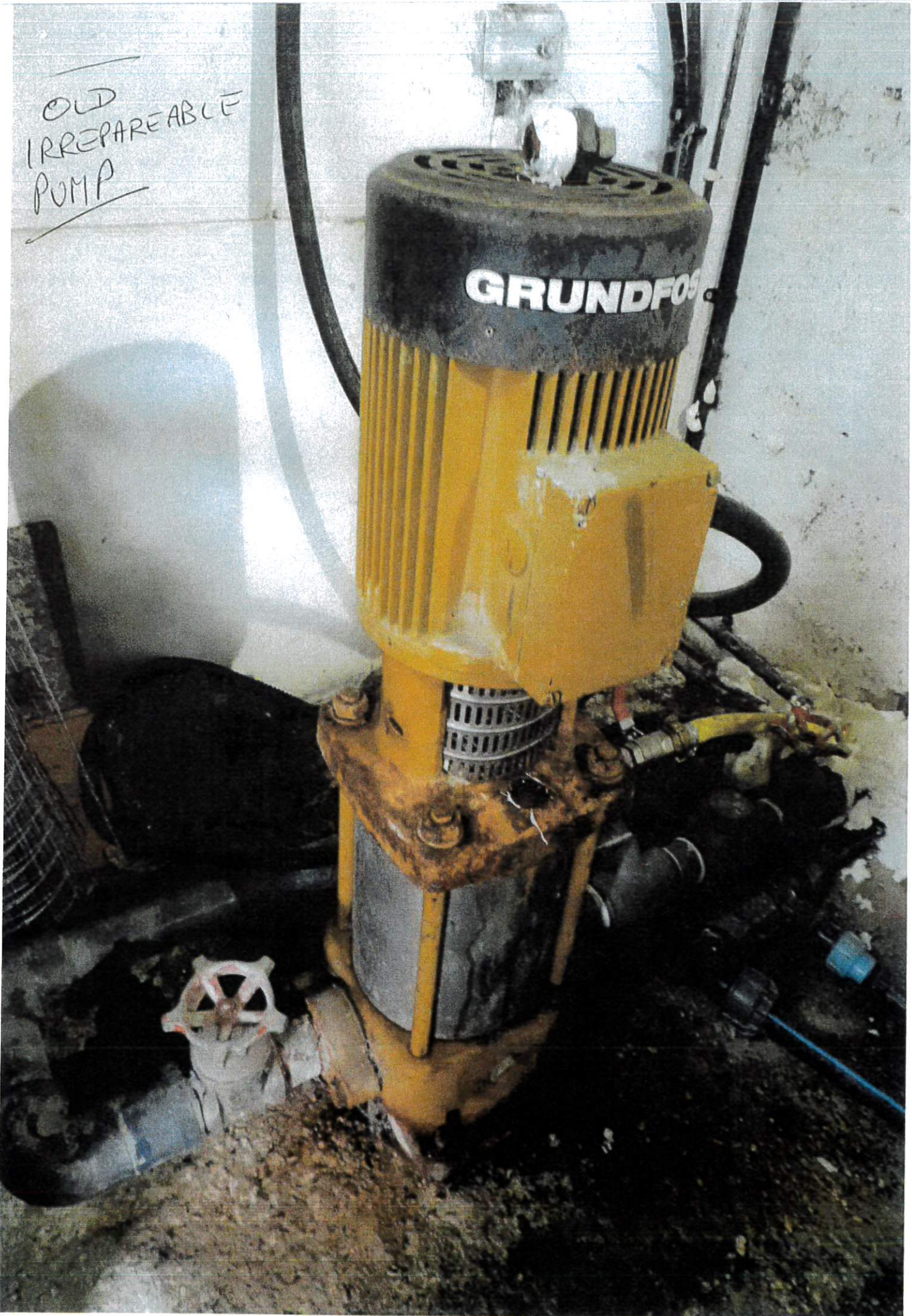
Supporting Documentation Attached

| Attachment | Title | No. of Pages |
|--------------|---------------------|--------------|
| Attachment 1 | Photo of old pump ✓ | 1 |
| Attachment 2 | Photo of site ✓ | 1 |
| Attachment 3 | Watermation quote ✓ | 1 |
| Attachment 4 | Audited accounts ✓ | 1 |
| Attachment 5 | | |

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OLD
IRREPAIRABLE
PUMP

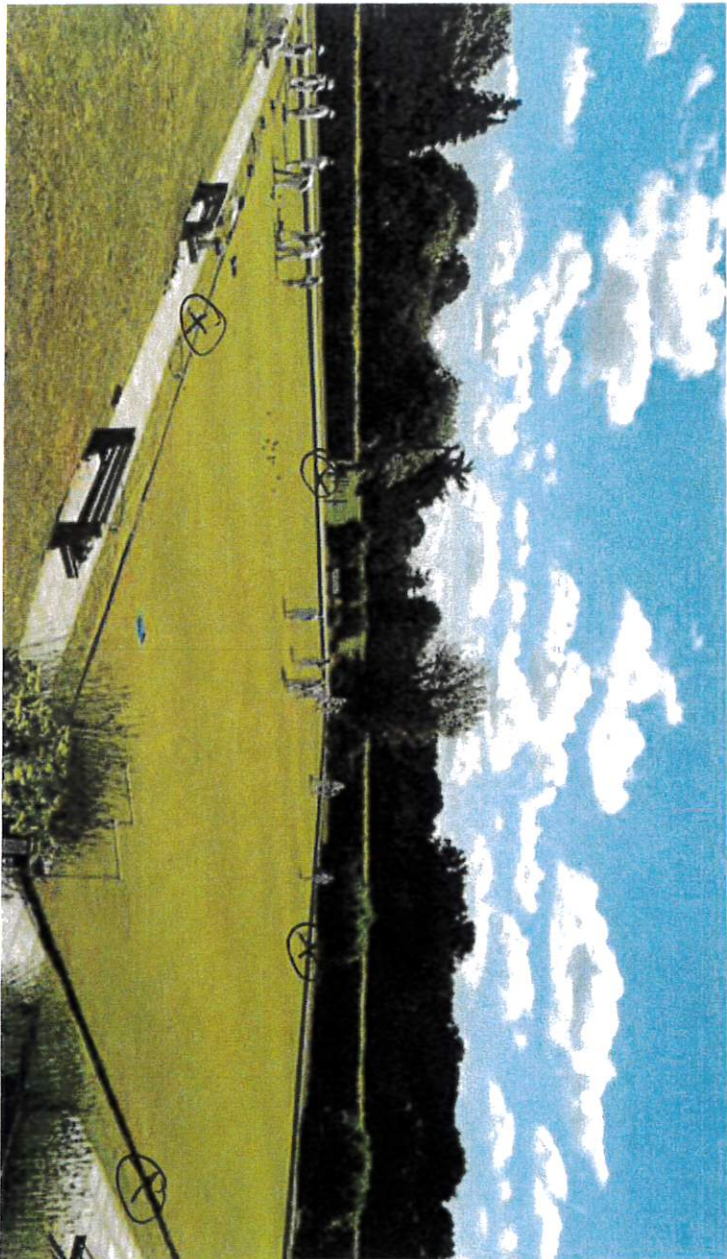
GRUNDFOS



23/03/2021

SITE PHOTO

Subject: Radlett Bowls Club
From: "John Tilsiter" <radlett.secretary@gmail.com>
Sent: 15/03/2021 14:51:24
To: "newsroom@mynewsmag.co.uk" <newsroom@mynewsmag.co.uk>;



⊗ =
4 sprinkler
outlets

ALDENHAM PARISH COUNCIL

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ACCOUNTS

Grant applications from organisations will only be considered when accompanied by at least one of the following:

1. Audited accounts; or
2. Accounts that have been subjected to independent inspection as required by the Charities Act or, where the organisation is newly formed, a case for funding including supporting evidence of fund raising efforts.
3. Project business plan

RADLETT BOWLS CLUB
ACCOUNTS FOR THE YEAR 1st NOVEMBER 2019 TO 31st OCTOBER 2020

| INCOME | 2019/20 | 2018/19 | EXPENDITURE | 2019/20 | 2018/19 |
|--------------------------------|-----------|----------|--|----------|----------|
| Subscriptions, Locker Fees | 7,922.00 | 8,324.00 | Rent & Utilities | 265.00 | 265.00 |
| Club Competition Entries | 398.00 | 404.00 | Green Maintenance | 8,460.92 | 8,196.00 |
| Donations | 458.00 | 581.00 | Equipment/Maintenance | 406.30 | 343.85 |
| Bonus Ball | 1,180.00 | 0.00 | Bonus Ball | 670.00 | 0.00 |
| External Comp Entries - Refund | 24.00 | 32.00 | Affiliation Fees, External Competitions, Handbooks | 65.00 | 749.00 |
| Sales Miscellaneous | 252.80 | 166.00 | Purchases | 0.00 | 60.39 |
| Sales Stock | 12.50 | 132.25 | Catering & Supplies | 12.50 | 365.55 |
| Match Fees | 338.77 | 1,967.00 | Insurance | 540.38 | 529.77 |
| Match Raffles | 0.00 | 269.00 | Trophies | 40.80 | 120.00 |
| Interest | 2.84 | 2.84 | Phone, Postage, Stationery, Printing | 110.10 | 156.75 |
| Clacton | 0.00 | 884.00 | Clacton | 0.00 | 869.00 |
| Harpden BS Sponsorship | 250.00 | 200.00 | Water System Maintenance | 272.00 | 272.00 |
| Grant from Hertsmere/Gov | 10,000.00 | 0.00 | Special Projects | 4,905.68 | 3,866.77 |
| Grant from BE | 300.00 | 250.00 | Miscellaneous | 313.11 | 273.71 |
| Special Projects Fund | 0.00 | 2,528.00 | | | |
| Refund from W & D BA & LBA | 55.00 | 0.00 | | | |
| Refund from BE/County | 577.50 | 0.00 | | | |

| Events Profit | 2019/20 | 2018/19 |
|----------------------|-----------|-----------|
| Cheese & Wine | 0.00 | 440.00 |
| Gala Day | 0.00 | 397.00 |
| Finals Weekend | 0.00 | 148.00 |
| Presentation Evening | 0.00 | 486.00 |
| | -60.00 | 226.26 |
| | -60.00 | 322.80 |
| | -60.00 | 83.65 |
| | -120.00 | 234.04 |
| | 16,181.79 | 213.74 |
| | 5,589.62 | 74.20 |
| | 21,771.41 | 64.35 |
| | 16,181.79 | 251.96 |
| | 5,589.62 | 866.75 |
| | 21,771.41 | 16,672.04 |
| | 17,211.09 | 539.05 |
| | 21,771.41 | 17,211.09 |

Balance Sheet at 31st October 2020

| Assets | 2019/20 | 2018/19 | Liabilities | 2019/20 | 2018/19 |
|----------------------|-----------|------------|-------------------|------------|-----------|
| Current Account | 10,894.06 | 8,142.26 | Balance b/forward | 21,771.41 | 13,731.88 |
| Bldg Society Account | 2,837.82 | 21,771.41 | Plus Income | -16,181.79 | 13,731.88 |
| Cash | 0.00 | -16,181.79 | Less Expenditure | 13,731.88 | 13,731.88 |
| | 13,731.88 | 13,731.88 | | 13,731.88 | 13,731.88 |
| Stock Shirts | 388.76 | 388.76 | | | |
| Stock Chalk/Grippio | 29.40 | 29.40 | | | |
| | 418.16 | 418.16 | | | |

I certify that this is a true record of the accounts of Radlett Bowls Club.

J D Embleton, Hon. Treasurer

I certify that I have examined the accounts and supporting vouchers and this represents a true statement.


 S Summers, Examiner

ALDENHAM PARISH COUNCIL

Agenda item 7 - Radlett Bowls Club

ESTIMATES - 3 should be obtained

This is one estimate from one company although there are other companies around that carry out this work.

WATERMATION

2000 Ltd
Irrigation Systems

QUOTATION

"Greenlands"
Manor Lea Road
Milford
Godalming
Surrey GU8 5EF

Tel: 01483 860377
Email: Watermation@freeUK.Com
Mobile: 07703 492900

VAT Regn753 6712 20

23/03/2021

Mr J Embleton
C/O Radlett Bowls Club
32A Bucknalls Lane
Brickett Wood, St Albans
Hertfordshire
AL2 2RX

Dear John,

Please find below our 3 quotations for the same or equivalent pumps to replace your existing Grundfos CR8/60 pump.

Quotation No 1 - Will be a straight replacement using a Grundfos CR/10-6
Comprising of Materials £2093.60 + Vat
Comprising of Labour £260.00 +Vat (2 1/2 hrs travelling + 4 hrs on site)

Total price £2353.60 + Vat

Quotation No 2 - Will be a straight replacement using a Lowara 10SV06T022T/D
Comprising of Materials £2080.30 + Vat
Comprising of Labour £260.00 + Vat

Total Price £2340.30 +Vat

Quotation No 3 - Will be a straight replacement using a Hydroo VX10-6
Comprising of Materials £1895.00 +Vat
Comprising of Labour £260.00 + Vat

Total Price £2155.00 + Vat

If you have any queries please don't hesitate to call me on 07703492900