



English Indoor Bowling Association Ltd

Annual General Meeting 2020

Saturday 15th August 2020

English Indoor Bowling Association Ltd
David Cornwell House, Bowling Green,
Melton Mowbray, Leicestershire LE13 0FA

Commencing at 2pm



AGM Administration Guidance Notes

Please refer to the instructions below BEFORE attending the AGM.

Venue: English Indoor Bowling Association Ltd, David Cornwell House, Bowling Green, Melton Mowbray, Leicestershire LE13 0FA. Next door to the Melton & District IBC

Registration: This will be located near in the entrance to EIBA HQ from 12.30pm with Registration closing at **1.30pm PROMPT**. Please allow time to register and collect your Papers

Voting on Resolutions: “Members” of the Association are defined as “Clubs or County Associations that are corporate bodies and Nominee Members of Clubs or County Associations which are unincorporated associations” (Article 2.1).

Members who are “corporate bodies” (in Bowls this usually means that the Club is a Limited Company by Guarantee with Club Members performing the role of Directors), may authorise one of its **Club members** or **County Officials** to be its “**Representative**” at the Annual General Meeting (Article 3.2).

Members who are “unincorporated associations” (in Bowls this usually means that the Club/County is administered by a Committee elected in accordance with a standard form of Club Constitution), may authorise one of its **committee** to be a “**Nominee Member**” to hold the rights of membership on trust for the Club or County Association and to exercise the rights of membership on behalf of the Club/County (Article 3.1).

Each “**Representative**” or “**Nominee Member**” will receive the appropriate Voting Cards upon production of the properly authorised “Voting Authorisation Form” to the Scrutineers before the commencement of the meeting.

If a previously notified “Representative” or “Nominee Member” is unable to attend the AGM, an alternative person may attend and vote on behalf of the Club/County, upon production of the correctly completed “Voting Authorisation Form” to the Scrutineer.

Proxy Voting: a Member may appoint a Proxy in respect of Resolutions tabled at the AGM, upon completion of the appropriate Proxy Form.

If a Member Club/County **cannot attend the AGM**, they may either appoint the Chairman of the meeting as their proxy, or a named person who can attend the AGM and vote on their behalf in respect of the RESOLUTIONS ONLY. The appointed proxy can be instructed as to how to vote or they can be allowed to vote as they think fit.

If a Member Club/County **is to be represented at the AGM, IT IS NOT** appropriate to return the Proxy Form.

All voting papers must be received at the Registered Office of the Association by 1.59pm on Thursday 6th August 2020.

All Proxy Forms must be received at the Registered Office of the Association by 1.59pm on Thursday 13th August 2020.

COVID-19 Procedures for attendance

With the on-going COVID-19 restrictions the EIBA would strongly recommend that Clubs utilise the resolution proxy form to register their decisions on the resolutions, so that representatives do not have to travel.

By Law we are only allowed to have up to 30 people (26 plus EIBA Chairman, Chief Executive, Company Secretary and 1 member of staff) in the venue to ensure social distancing.

Please notify the Company Secretary if you are attending and only attend if you receive a confirmation email from him that there is a space available.

If unable to attend the EIBA AGM Forum, we would welcome any questions from Clubs/Counties up to 14th August 2020. The answers to these questions will be circulated within 10 days following the AGM to all Clubs/Counties.

AGENDA for AGM

1. The Chief Executive to read Notice of Meeting
2. To record apologies for absence
3. Opening Remarks from Chairman of the Board
4. Minutes of the Annual General Meeting held on 18th May 2019
5. Directors Report including Business Review and Financial Report with Audited Accounts
6. FORMAL ORDINARY RESOLUTIONS FROM THE BOARD (See page 17)

Annual Levy

- 6.1 The Board propose that in accordance with Article 5.2, "For the 12 months ending 30th November 2021, the Levy payable by each Club in respect of each of their playing members (who have attained the age of 18 years), as at 1st December 2020, shall be £3.90. This sum to be paid by 31st December 2020.
Due to the on-going COVID-19 situation the EIBA to assist Clubs will for 2020 offer the opportunity to pay the levy in two equal instalments, if required. The first payment will be due by 31st December 2020 and the second by 28th February 2021.

Annual Subscription for Clubs

- 6.2 The Board propose that in accordance with Article 5.1, "For the 12 months ending 30th November 2021, the Annual Subscription for Clubs shall be £110. This sum to be paid by 31st December 2020."

Annual Subscription for County Associations

- 6.3 The Board propose that in accordance with Article 5.1, "For the 12 months ending 30th November 2021 the Annual Subscription for County Associations shall be £25. This sum to be paid by 31st December 2020."

7. BOARD

- 7.1 Election of Board members – Confirmation of Members elected.

8. INSTALLATION/ELECTION OF PRESIDENTS

- 8.1 Presidential Statement
- 8.2 Installation of President
- 8.3 Installation of Senior Vice-President
- 8.4 Election of Junior Vice President – report on Votes cast by Clubs and Counties

9. INSTALLATION of LIFE MEMBERS

- 9.1 Life Members – Margaret Openshaw and Alison Welsted

10. ELECTION OF AUDITORS

Recommendation from the Board – "Thomas Westcott", Chartered Accountants, Weston-super-Mare.

Following the closure of the business on the Agenda the Chairman will take Questions or comments from the floor for discussion and consideration at future meetings of the Company.

Reponses to questions received from Members prior to the meeting will be sent to all Clubs and Counties within 10 days of the AGM meeting.

4. Minutes of the Annual General Meeting of the English Indoor Bowling Association Limited (hereinafter referred to as EIBA Ltd) held at Melton Mowbray on Saturday 18th May 2019 commencing at 2 pm

Present:

Clubs and Counties

Nominee Member /Representatives/Personal Proxy from Affiliated Clubs - 13
Chairman's Proxy from Affiliated Clubs – 45

Nominee Member/Representatives/Personal Proxy from Affiliated Counties – 1 (Female); 7 (Male): Total 8

Chairman's Proxy from Affiliated Counties – 3 (Female); 11 (Male): Total 14

Quorum required (15% of 278 Clubs and 56 Counties) – 51; Quorum achieved - 80

See Appendix 1 for full details

Board of Directors/Chief Executive/Staff

Top Table – Gillian Wonnacott (Chairman of Board); Peter Thompson (Chief Executive); Mark Cohen (President and Director - Commercial).

Directors: Josh Pounds (Director – Communications); Michael Lambert (Director – Development); Gordon Thomas (Director – Finance); Margaret Openshaw (Director – Policy & Personnel); Mike Birch (Director – Presidential) and Patrick Canavan (Director – Strategic).

Staff – Stephen Rodwell (Development Manager/Company Secretary); Joanne Shore (International & Communications Administrator); Susan Bakewell (Finance Administrator) and Andrea Clark (Administration Assistant).

1. Notice of Meeting

The Chief Executive read the Notice convening the meeting:

“In accordance with Article 9.1 of the Articles of Association for the English Indoor Bowling Association Ltd, notice that the Annual General Meeting will be held on Saturday 18th May 2019 at the Melton Mowbray Baptist Church was despatched on 17th January 2019 to:

- 279 Clubs
- 32 Male County Associations
- 25 Female County Associations”

2. Apologies:

Apologies for absence were received from the following: -

Directors

Carl Higgins (Director - Competitions).

Affiliated Clubs

Bedford Borough; Hartlepool; Palmerston; Rugby Thornfield; City of Sunderland; Welford-on-Avon; Westlecot and West Mersea.

Affiliated Counties

Male – Devon CIBA; Nottinghamshire CIBA and Suffolk CIBA.

Life Members

Claire Beahan; Peter Brimble; Jan Byford; Margaret Carey; Roger Carter; Geoff Day; Tony Horobin; Trevor Knight; Jenny McConnell; David Murley; Jean Murrell; Evelyn Schooling and Lindsey Warner

Individuals

Ken Brenchley (Devon CIBA); Dennis Hackett (Nottinghamshire CIBA); Ernie Hill (Mote Park); Dave Kilner (Hartlepool) and Derek Rosier (Suffolk CIBA).

Staff

Claire Edson (Competitions Administrator)

3. Opening Remarks from Chairman of the Board

Gillian Wonnacott welcomed everybody to the Annual General meeting. The Chairman addressed the meeting commenting as follows:

“Good Afternoon Ladies and Gentlemen.

On behalf of the Board I extend a warm welcome to this the EIBA’s 11th AGM.

We continue to seek parity in all ways to make the EIBA an even playing field for both women and men bowlers. I would urge more women to come on the board and offer their own ideas and views. Along with the BDA Let’s make 2019-2020 the season that women can.

The continuing unease and uncertainty of our Government in finalising – dare I say the B word – Brexit, is impacting decisions by some Companies offering the Sponsorship we seek. Whilst others, already involved, are not seeing sufficient return for their investment. It is never an easy task, but one this year that our Chief Executive Peter Thompson has found even more challenging. Again, we thank him for the commitment and hard work he undertakes to fulfil his many diverse roles as Chief Executive.

We have this season lost a stalwart member of staff at Head office in Jane Hoyles, who many of you will have crossed paths with over the 20 years she worked as National Competitions Administrator. We have been fortunate in employing Claire Edson, who I think it’s safe to say is settling down well and getting to grips with this extremely challenging role.

I would like to express our sincere thanks to Gordon Thomas who is stepping down from his role as Finance Director this year. He has been sailing our ship with skill and expertise and will be greatly missed. He will however continue to consult whilst steps are taken to fill the role.

May I take his opportunity to thank my fellow Directors, Area Co-ordinators and the Head Office staff for their continued commitment and willingness to help govern and administer the sport. Our new Directors have brought skills, drive and purpose to their roles.

On a personal note. I began this journey by joining the EWIBA on the Presidential chain in 2002 serving 4 years on the Executive. I have since served 6 years in office as Director on the board of EIBA. Firstly, assisting with the running of the National Competitions and finally having the honour of serving as Chair. During this time I have been fortunate to be part of a team that strives towards a better experience in Bowling, working with the International and British Isles I have been greatly impressed by the hard work and dedication that goes on, not just on the front line but behind the scenes to ensure the very best for bowls as a whole.

It was my decision this year not to stand for a further term, but I want to thank Peter, the Board and staff at headquarters for their support and friendship. I wish the EIBA continued success, because I sincerely believe in this our game of bowling, which gives so much pleasure to so many people of all ages, creeds and genders, abilities and disabilities. There is no other sport in the World that offers so much to so many, and no National Governing Body that works harder to achieve it.

I leave you with this in mind.

Even though there are endless discussions as to the decline in bowls and people playing the sport. I actually agree with the great David Rhys Jones in his article in this month’s Bowls International when he says he is quietly optimistic. Yes, Bowls loses players each season, due to many diverse reasons, but so do they find and gain new ones. As we all learn more about how to encourage recruitment etc., let us all encourage these new players that do join our clubs and let us extend a very warm welcome.

Thank you”

4. Minutes of the Annual General Meeting of EIBA Ltd held on 19th May 2018

The adoption of the minutes of the Annual General Meeting held on 19th May 2018, was proposed by Maurice Mayes (Wey Valley IBC), seconded by Alan Ratcliffe (Kempston Park IBC) and duly approved. The minutes were then signed by the Chairman as a true record of the proceedings.

5. Directors Report including Business Review and Financial Report with Audited Accounts

The Chairman referred to the Directors Report, Business Review and Financial Report (with Audited Accounts), which had been circulated:

The Chairman asked Gordon Thomas (Director – Finance) to address the meeting:

“Good afternoon ladies and gentlemen

I refer you to the booklet of Financial Statement year ending 30th November 2018, in particular Pages 18 and 19 together with Directors Report printed on Pages 16 and 17 within the Annual General Meeting 2019 booklet.

Both booklets have been distributed prior to the meeting and I trust that those who have an interest in financial matters will have at least perused them.

The Directors Report summarises the events and decisions of your board in detail and I will try not to repeat other than to expand the reference to Unrecoverable VAT mentioned in paragraph 3.

The Company completes its VAT Returns under Partial Exemption rules. This means that vat taxable receipts as a proportion of total receipts form the basis of all calculations. Therefore, any drop in vat taxable receipts reduces the percentage and thereby the amount of VAT on expenditure that can be reclaimed.

For the Company: Income downward trend of Sponsorship receipts has a twofold effect: Less Income and more expense as irrecoverable VAT.

In the year to 30th November 2018 the company could only claim 11.29 % which meant 88.71% of VAT on expenditure was irrecoverable.

The figures for the previous year 22.75 % and 77.25% respectively.

With the future uncertain as regards sponsorship and general costs increasing the amount of irrecoverable VAT could increase. A reason to be taken into account when considering an increase in membership fees.

Finally, on the subject of VAT a new feature “Making Tax Digital” introduced by HMRC although increasing the workload should not affect our accounts figures to 30th November 2019.

I would now like to make some observations regarding Pages 18 and 19 of the Financial Statements Booklet.

The net loss before depreciation £11108 (although not a surplus) at least demonstrates an improvement.

In hindsight if the membership fees had been agreed in line with the proposals of your board two years previously there could have been an even better result.

However, to comment on the present:

- *Yearbook income down by £754 and costs up by £1303 net difference £2057*
- *International costs up due to locations by £6078*
- *Legal Fees up due to GDPR work by £2114*
- *Irrecoverable VAT as explained up by £3729*

Add 2057 + 6078 + 2114 + 3729 TOTAL £13978

This total is more than the loss.

During the year to 30th November 2018, the Board withdrew capital from Investments to meet cashflow needs. We were then in a position to utilise gains arising from the sales. Stock market fluctuations and accounting rules required a revaluation of investments remaining, giving rise to a loss.

Ladies and Gentlemen this is my final year reporting to the AGM as your Financial Director

It would be remiss of me not to mention all Directors with whom I have served the Company and to thank them for their support.

However, the work of Financial Director would not be possible without the extremely hard work performed by Peter Thompson and Sue Bakewell in the office. To them I offer my very grateful thanks.

Thank you also the members who need to sit and listen to my ramblings. Thank you.

The Chairman asked the meeting if anybody had any questions to raise.

Nigel Van Dyke (Deangate Ridge IBC)

- ❖ Sought an explanation of the term “Irrecoverable VAT”.

Gordon Thomas provided an explanation.

Brian Cooper (Mote Park IBC)

- ❖ Sought a breakdown of the £29119 paid for “Affiliation Fees and grants to associated bodies”

Gordon Thomas and Peter Thompson provided the information.

Stephen Hill (Turpins IBC)

- ❖ Sought an explanation for the increase in cost of the “International Championships” – 2017 (£57918); 2018 (£63996).

Gordon Thomas and Peter Thompson provided the information.

- ❖ Sought clarification over the amount quoted for “Membership Fee Income for December 18 to November 2019” in the Director’s Report (page 17 of the AGM Booklet).

Gordon Thomas advised that this projection was based on the Levy fee of £3.40 approved at the 2018 AGM. The proposed fee of £3.70 will cover the period December 19 to November 2020.

- ❖ Sought details of the Portfolio of Investments as he wished to be assured that the Association was not exposing itself to unnecessary risk of losses on stock market investments.

Gordon Thomas and Peter Thompson agreed to provide the information after the meeting.

- ❖ Sought assurances that the Directors were taking all possible actions to tackle costs and thereby avoid the losses that have been incurred over the past 10 years.

Gordon Thomas and Peter Thompson advised the meeting that costs were under constant review.

Maurice Mayes (Wey Valley IBC)

- ❖ Expressed his thanks to Gordon Thomas for the work that he had undertaken on behalf of the Association.

The meeting endorsed these comments.

The Chairman then sought acceptance of the Directors Report, Business Review and Financial Report (with Audited Accounts) - proposed by Maurice Mayes (Wey Valley IBC) and seconded by Andy Docker (Middlesex CIBA), The meeting accepted the Reports.

6. Formal Special Resolutions from the Board

The Chairman outlined the Procedures that would be undertaken to make a decision in respect of each of the Resolutions:

- a) Gordon Thomas (Director) would act as Chief Scrutineer, with Susan Bakewell and Joanne Shore counting the Voting Cards when they are exhibited by the Club and County Nominee Member/Representatives - meeting agreed.
- b) The order for showing Voting cards would be:
CLUB - FOUR VOTES F (*Blue*), followed by A (*Orange*), followed by abstentions (*Blue or Orange*).
CLUB - TWO VOTES F (*Light Green*), followed by A (*Red*), followed by abstentions (*Light Green/Red*).
COUNTY - ONE VOTE F (*Yellow*), followed by A (*Pink*), followed by abstentions (*Yellow/Pink*)
- c) In accordance with the Articles of Association, a Special Resolution will be carried if 75% or more of the Total Eligible Votes for those Members in Attendance or by Proxy are cast in favour of the Resolutions. The Total of Eligible Votes had been calculated at 178, with 75% thereby being calculated at 134 Votes
- d) In accordance with the Articles of Association, an Ordinary Resolution will be carried if 51% or more of the Total Eligible Votes for those Members in Attendance or by Proxy are cast in favour of the Resolutions. The Total of Eligible Votes had been calculated at 178, with 51% thereby being calculated at 91 Votes.

6.1 **Resolution from the Board: "APPOINTMENT AND RETIREMENT OF DIRECTORS"**

The following wording shall be added to Article 45:

45.4 At the 2020 Annual General Meeting and every three years thereafter, the Directors listed in Article 45.1 will be required to seek re-election as an individual and not by way of the defined portfolio. They shall be responsible for identified roles on the Board, as appropriate to the Company at that time.

45.5 At the 2021 Annual General Meeting and every three years thereafter, the Directors listed in Article 45.2 will be required to seek re-election as an individual and not by way of the defined portfolio. They shall be responsible for identified roles on the Board, as appropriate to the Company at that time.

45.6 At the 2022 Annual General Meeting and every three years thereafter, the Directors listed in Article 45.3 will be required to seek re-election as an individual and not by way of the defined portfolio. They shall be responsible for identified roles on the Board, as appropriate to the Company at that time.

The Chairman formally proposed the motion on behalf of the Board, duly seconded by Andy Docker (Middlesex CIBA),

The Chairman announced that as Chairman she was carrying the following Proxy Votes – 115 (Favour); 2 (Against) and 11 (Abstentions).

The Chairman then asked the Club and County Representatives/Nominee members to vote by using their coloured Voting Cards.

The Resolution was CARRIED – 159 (Favour), 2 (Against) and 11 (Abstentions).

6.2 Resolution from the Board: “PROVISIONS APPLICABLE TO ALL MEMBERS OF THE BOARD”

Article 52 shall be amended to read as follows:

52.

52.1 *No more than one member of the Board may be members of the same Club.*

52.2. *The Board may at their discretion appoint independent Directors who are not members of a Club. Such Directors shall be appointed pursuant to Articles 36, 39, 46 and 51 to 55 (inclusive) and shall be appointed for terms of up to three years.*

Gillian Wonnacott advised the meeting that the Board of Directors had decided to withdraw this Special Resolution.

Peter Thompson added that in light of comments received prior to the meeting, it was felt that the wording of the resolution could be potentially deemed as ambiguous.

The matter of “Independent Directors” will be re-considered by the Directors as the Association is now required under the Sport England “Code for Sports Governance” (www.sportengland.org/about-us/governance/a-code-for-sports-governance) to allow for such appointments.

Nigel Van Dyke (Deangate Ridge IBC)

❖ Advised that his Club felt that the Sport of Indoor Bowls should be managed by Directors who have a knowledge of the Sport. They did not wish for the number of Independent Directors to outnumber the number of Directors who were members of an Indoor Bowls Club.

7. Formal Ordinary Resolutions from the Board

Before the Ordinary Resolutions were tabled, Nigel Van Dyk (Deangate Ridge IBC) asked to speak to the meeting;

Nigel van Dyk (Deangate Ridge IBC)

- ❖ Referred to the Minutes of the 2018 AGM Meeting, where he had enquired as to whether the same 7.9% increase in Levy would be sought in future years. Having been advised that future increases would depend upon the cost of providing the level of Services requested by the Members as part of a consultation process, he wondered what additional services warranted the proposed increase in Levy.
- ❖ Sought a situation whereby the Association indicated the level of Fees that were to be levied over the next three years, this allowing for Clubs to budget accordingly

Peter Thompson advised the meeting:

- ❖ *that the day-to-day basic costs relating to the services provided to members, as with Clubs, continue to increase*
- ❖ *that the request for a forward projection of future Levy fees would be taken back to the Board of Directors for consideration. It was an option which had been considered previously.*

Stephen Hill (Turpins IBC)

- ❖ expressed an opinion that the Association should endeavour to make the “Elite events” self-financing. Steps should be taken to reduce the costs incurred for such activities, along with the costs in providing the services for other Indoor Bowls participants.

The Chairman thanked the meeting for their comments and advised that the Ordinary Resolutions would now be considered by the meeting:

Annual Levy

7.1 *The Board propose that in accordance with Article 5.2, "For the 12 months ending 30th November 2020, the Levy payable by each Club in respect of each of their playing members (who have attained the age of 18 years), as at 1st December 2019, shall be £3.70. This sum to be paid by 31st December 2019."*

The Chairman formally proposed the motion on behalf of the Board, duly seconded by Alan Ratcliffe (Kempston Park IBC).

The Chairman announced that as Chairman she was carrying the following Proxy Votes – 77 (Favour); 40 (Against) and 11 (Abstentions).

The Chairman then asked the Club and County Representatives/Nominee members to vote by using their coloured Voting Cards.

The Resolution was CARRIED – 111 (Favour), 52 (Against) and 11 (Abstentions).

Annual Subscription for Clubs

7.2 *The Board propose that in accordance with Article 5.1, "For the 12 months ending 30th November 2020, the Annual Subscription for Clubs shall be £110. This sum to be paid by 31st December 2019."*

The Chairman formally proposed the motion on behalf of the Board, duly seconded by Steven Hill (Turpins IBC).

The Chairman announced that as Chairman she was carrying the following Proxy Votes – 115 (Favour); 8 (Against) and 5 (Abstentions).

The Chairman then asked the Club and County Representatives/Nominee members to vote by using their coloured Voting Cards.

The Resolution was CARRIED – 163 (Favour), 8 (Against) and 5 (Abstentions).

Annual Subscription for County Associations

7.3 *The Board propose that in accordance with Article 5.1, "For the 12 months ending 30th November 2020 the Annual Subscription for County Associations shall be £25. This sum to be paid by 31st December 2019."*

The Chairman formally proposed the motion on behalf of the Board, duly seconded by Jim Lumsden (Bedfordshire CIBA).

The Chairman announced that as Chairman she was carrying the following Proxy Votes – 118 (Favour); 0 (Against) and 10 (Abstentions).

The Chairman then asked the Club and County Representatives/Nominee members to vote by using their coloured Voting Cards.

The Resolution was CARRIED – 168 (Favour), 0 (Against) and 10 (Abstentions).

8. Board

8.1 Election of Board Members

In accordance with Articles 45 and 47-49, nominations were sought from Members for the position of Four Elected Directors:

- Director (Commercial) for 3 years
- Director (Finance) for 3 years
- Director (Without Portfolio) for 3 years
- Director (Communications) for 1 year – Josh Martin Pounds having been seconded to this position, until the 2019 AGM, at the 19th May 2018 Board meeting in accordance with Article 54.

With only ONE nomination being received by the deadline of 18th March 2019, in accordance with Article 48.1 the following persons were duly elected:

- Director (Commercial) – Mark Abraham Cohen; Proposed by Southend-on-Sea BC and seconded by Hartlepool & District IBC.
- Director (Communications) – Josh Martin Pounds; Proposed by Swale IBC and seconded by Ashford IBC.
- Director (Without Portfolio) – John Graham Stewart; Proposed by Essex County IBC and seconded by Southend-on-Sea BC.

There were no nominations for the position of Director (Finance). The Chairman advised the meeting that this matter would be discussed at the next Directors Board Meeting. Peter Thompson advised the meeting that Gordon Thomas would continue to provide support to EIBA HQ, whilst a new Finance Director is identified.

9. Installation/Election of Presidents

9.1 Presidential Address

Mark Cohen as Retiring President addressed the meeting:

Mark thanked the meeting for allowing him the honour of being the Associations President for the past 12 months.

He wished to thank:

- Michael Birch for his excellent work as Director (Presidential Games),
- All of the Clubs that had hosted the Presidential games
- Falcon IBC for hosting the International Series
- All Clubs that hosted National Championship finals and the excellent work of Carl Higgins (Director of Competitions)
- All of the Staff at EIBA HQ
- Margaret Allen (Past President); Alison and Roger for their support during the year.

9.2 Installation of President

The Chairman announced that in accordance with Article 38.2, **Alison Welsted from Leicester IBC** would be President for the next 12 months.

Mark Cohen presented Alison with her Chain of Office, Presidential Medallion and Plaque.

Alison thanked the meeting for conferring upon her the honour of being the Associations President.

Alison commented that she felt that the Sport was for everyone, whether they be able-bodied or suffering from a disability. She was looking forward to meeting everybody over the next 12 months.

9.3 Installation of Senior Vice-President

The Chairman announced that in accordance with Article 38.2, **Roger Fuller from Mote Park IBC** would be Senior Vice-President for the next 12 months.

Alison Welsted presented Roger with his Senior Vice-President's Medallion and Blazer Badge. Roger thanked the meeting for conferring upon him the honour of being the Associations Senior Vice-President.

9.4 Election of Junior Vice-President

The Chairman announced that with one nomination having been received by the deadline of 18th March 2019, in accordance with Articles 38.2, 38.5 and 41.1, **Carol Eichen from Rushmoor IBC** would be Junior Vice-President for the next 12 months.

Alison Welsted presented Carol with her Junior Vice-President's Medallion and Blazer Badge. Carol thanked the meeting for conferring upon her the honour of being the Associations Junior Vice-President.

Carol further commented:

"Firstly, I am very proud and honoured to become the Junior Vice President. of the English Indoor Bowling Association and I would like to thank my club Rushmoor Indoor Bowling Club for nominating me.

I would also like to thank Past President Margaret Allen and Senior Vice-President Roger Fuller for their help and encouragement.

It is a great privilege to take up the post as Junior Vice President and I will endeavour to maintain the high standard set by my predecessors.

I would like to add my sincere best wishes to President Allison and Senior Vice President Roger as they continue their journey on the EIBA Presidential ladder".

10. **Installation of Life Members**

10.2 Life Member

The Chairman announced the Installation of the following Life Members:

- Mark Abraham Cohen

The Chairman presented Mark with his Life Members Badge and Certificate.

Mark thanked the meeting for conferring upon him the honour of being a Life Member of the Association.

- Gordon Thomas

The Chairman presented Gordon with his Life Members Badge and Certificate.

Gordon thanked the meeting for conferring upon him the honour of being a Life Member of the Association.

"EIBA Service of Merit Award"

Gillian Wonnacott advised the meeting that the first recipients of this new Award would be announced shortly.

11. Election of Auditors

The meeting agreed to the appointment of “Thomas Westcott” as Auditors on the recommendation of the Chairman of the Board – proposed by Maurice Mayes (Wey Valley) and seconded by Alan Ratcliffe (Kempston Park IBC).

CLOSE OF BUSINESS

The Chairman:

- thanked everybody for attending
- reminded all Directors that a Board meeting would be held at EIBA Ltd HQ immediately after the Annual General Meeting.



Open Forum

The Chairman advised the meeting, that for a limited period of time she would take Questions or comments from the floor for discussion and consideration at future meetings of the Company.

Mike Jackman (Whiteknights IBC)

- ❖ requested that the Entry Forms for National Competitions are issued by Mid-February, rather than early March, thus allowing Clubs the time to consult with their membership before they move outdoors.

Stephen Hill (Turpins IBC)

- ❖ enquired if it would be possible for an abridged version of the Financial Accounts to be published on the website, as the Abbreviated version filed at Companies House does not provide members with a breakdown of Income and Expenditure.

The Chairman closed the Open Forum, thanking everybody for their attendance.

The meeting closed at 3.30 pm

Signed: (Chairman)

Date:

Appendices

Appendix 1 – Clubs and Counties Present with details of Proxy Votes

Appendix 1 – Clubs and Counties Present with details of Proxy Votes

2019 AGM's - Attendance						
			TOTAL	TOTAL	Grand total of Eligible Votes (Attend/Proxy)	178
Clubs	M-County	F-County	QUORUM (attend/chairman p)	QUORUM (attend/chairman p)	For Propositions - 51% of those in attendance/proxy	91
13	7	1	Reps/Noms/P Proxy	Reps/Noms	For Propositions - 75% of those in attendance/proxy	134
45	11	3	Chairman Proxy	Chairman Proxy		
58	18	4		80		
80				Required	51	15% of those entitled to vote in person/proxy (278 Clubs; 32 Male Counties; 24 Female Counties) - total 334

A - Attended; AP - Proxy to person in attendance; CP = Proxy to Chairman

A	AP	CP	CLUB	A	AP	CP	Ladies County Name
		1	ACLE	1			BERKSHIRE WIBA
		1	ASHFORD			1	LEICESTERSHIRE LCIBA
		1	BARLING & DISTRICT			1	SURREY CWIBA
1			BARWELL			1	SUSSEX CWIBA
1			BOURNEMOUTH	1	0	3	
		1	BRACKLEY & DISTRICT		check	4	
		1	BROMLEY				
		1	CARNMOGGAS				
		1	CENTURY	1			BEDFORDSHIRE CIBA
		1	CHAWTON PARK	1			CORNWALL CIBA
1			COLCHESTER	1			DORSET CIBA
		1	DAWLISH & DISTRICT	1			ESSEX CIBA
		1	EDEN	1			GLOUCESTERSHIRE CIBA
1			ESSEX COUNTY			1	HAMPSHIRE CIBA
		1	FAIRFORD			1	HERTFORDSHIRE CIBA
		1	FALCON			1	KENT CIBA
		1	GALLOW			1	LANCASHIRE CIBA
1			GEDLING & DISTRICT	1			LEICESTERSHIRE CIBA
		1	GRATTONS (CRAWLEY)			1	MIDDLESEX CIBA
		1	GULLIVERS			1	NORFOLK CIBA
		1	HARTLEPOOL	1			NORTHAMPTONSHIRE CIBA
		1	HONITON			1	NORTHUMBERLAND CIBA
		1	HORSHAM DISTRICT			1	SUFFOLK CIBA
1			IPSWICH & DISTRICT			1	WILTSHIRE CIBA
		1	ISLE OF WEDMORE			1	WORCESTERSHIRE CIBA
1			KEMPSTON PARK			1	YORKSHIRE CIBA
		1	LANGNEY	7	0	11	
		1	LINCOLN & DISTRICT		check	18	
		1	LUTON				
		1	MARCH				
		1	MELTON & DISTRICT				
1			MOTE PARK (MAIDSTONE)				
		1	NORFOLK BOWLING CLUB				
		1	PALMERSTON				
		1	PURITON				
		1	REDCAR BOROUGH PARK				
		1	RIVERMEAD				
		1	ROYAL TUNBRIDGE WELLS				
		1	RUGBY THORNFIELD				
		1	RUSHCLIFFE				
		1	SCUNTHORPE				
		1	SEVENOAKS & DISTRICT				
1			SOUTHEND-ON-SEA				
		1	STAMFORD AND DISTRICT				
		1	STANLEY				
		1	SUNDERLAND, CITY OF				
		1	SWINDON MANOR				
		1	TILBURY COMMUNITY				
1			TORQUAY UNITED				
1			TURPINS				
		1	WARNER BEMBRIDGE				
		1	WATFORD				
		1	WEST MERSEA				
		1	WESTLECOT				
1			WEY VALLEY				
1			WHITEKNIGHTS				
		1	WORTHING				
		1	YEOVIL				
13	0	45					
	check	58					
			Arrived after deadline for Proxy Registration				
			Malvern Hills				
			Oxford & District				

DIRECTORS' REPORT For the period ended 30 November 2019

The Company's continued commitment to keep its core expenditure under control and review but still be able to provide full governance of the sport is reflected in the Year's financial performance (see annual accounts booklet).

The overall deficit of the year of £29,724 before depreciation, was £18,600 higher than last year. This is predominantly due to staffing levels returning to 6 staff for 12 months and that Coach Bowls was now the responsibility of the EIBA and Bowls England.

As Coach Bowls becomes established and self generates income the level of contributions will lessen from both EIBA and Bowls England.

The commercial activities of the company were frustratingly limited due to market conditions being difficult owing to the on-going Brexit uncertainty and hung Government. Which caused companies to place on hold new sponsorship arrangements. In addition, CareUK Healthcare, reluctantly, did not extend their partnership due to a change of focus internally.

However, the Company are appreciative of the continued support from Warner Leisure Hotels, Utility Bidder, Dales Sport Surfaces, Fred Olsen Cruises, Greengauge and O'Neills.

The Company's as with the member Clubs and Counties, main source of revenue is via membership fees. Therefore a key activity of the Company over the year was the work of its Director of Development, Mike Lambert, who continued to tour the Country, County by County, delivering recruitment Seminars to the member club's delegates, explaining in detail where the problems lie, and the method for reversing these negative trends. Attendances have been very high with only the odd club here and there missing.

This has resulted in a variety of responses, from some being unwilling "we've always done it this (ie another failing) way", or unable to find volunteers, right through to clubs who have wholeheartedly endorsed the message and generally got big returns. These latter group have generally reported 25-60 new recruits, with several in the 80s and one at 140! Naturally nett increases have resulted.

In addition, he eased into a familiar routine of keeping an eye on the events and developments in member clubs, so much information channelled through to me by the most able and efficient Steve Rodwell at HQ. Steve is a reservoir of immense knowledge and has advised me on club situations and also the ever-ongoing developments within the wider world of governmental, Sport England and numerous other significant organisations with responsibilities for legislation, Disability in Sport, Coaching, and much more.

Also, in partnership with the Bowls Development Alliance, Clubs were again invited to engage in a Club Development Programme, to help them grow, retain their membership and become a key facility in the community. Those Clubs who successfully signed up saw the benefits of the support and guidance.

At International level England had a good season. There were British Isles titles for the Senior Men, Senior Women and U25 Women whilst the Men's U25 and U18 mixed team secured hard fought second places.

The Company hosted the British Isles International Series / Championships and were delighted with its selected venue, Falcon Bowls Club. It was the first time that the event had been staged in the South East and with the support of the Club, Chelmsford City Council and local community the event was deemed one of, if not one of the best tournaments.

The National Competition programme benefited from a further year of stability of the competition areas which were well supported through the Area Competition Secretaries, Head Office and venues.

The programme was enhanced with all 18 area finalists going to the National Finals, which reflected the players achievements, along with the introduction of a mixed U18 County competition.

In line with the identified objective of expanding communication with the membership and general public the Company launched a portfolio of social media platforms (Facebook, Twitter and Instagram). These have proved to be successful in getting information on the sport out and will continue to be a valuable communication tool.

The Company would like to thank all its member Clubs, County Associations, individual bowlers, the Head Office staff and volunteers for their continued support in helping drive the sport of Indoor bowls forward.

The Year Ahead – Updated July 2020

The Company started the new year with optimism. The uncertainty in the Country through Brexit was finally removed and with it, positive discussions with potential partners had begun to start again.

Then as the 2019-2020 was nearing the final phases we were all affected by the arrival of the Coronavirus pandemic.

The focus of the Company, with the ever, changing situation regarding COVID-19, was to provide appropriate guidance to its Indoor Clubs and County Associations on how they could continue to operate and then rightly close weeks before the scheduled end of the season.

Since that time the role has been to help and guide the membership on how they could secure grants from Sport England and the Government.

The Company ensured that it also secured financial support from the appropriate Government and Sport England initiatives so as to safeguard itself in the short / medium term.

With the easing of the lockdown starting the guidance then focused on how the clubs should start planning on how they are to operate when the Government allow indoor sport to start again.

Once we have received this news we will be working with the clubs on how they can promote the benefits of Indoor bowls to attract new members but more importantly demonstrate to their current members that they can once again enjoy the sport in a safe and friendly environment.

There will be challenges along the way but the EIBA will work with all clubs to ensure the sport develops and adapts to continue being a sport for all.

Income & Expenditure Budget December 2019 - November 2020

	£	£
INCOME		
Affiliation fees (275 Clubs, 55 Counties & 81,800 individuals)	334,285	
Commercial (sponsorship, yearbook, merchandise)	38,300	
Competitions	138,200	
Other / Grants (Sport England, Job Retention Scheme)	168,148	
		678,933
EXPENDITURE		
Headquarters / Governance	296,786	
Competitions	96,850	
Development	52,300	
International	54,290	
Commercial	9,750	
Presidential, Committees	10,200	
		520,176
Budgeted Surplus		158,757

6. FORMAL ORDINARY RESOLUTIONS FROM THE BOARD

Annual Levy

- 6.1 The Board propose that in accordance with Article 5.2, "For the 12 months ending 30th November 2021, the Levy payable by each Club in respect of each of their playing members (who have attained the age of 18 years), as at 1st December 2020, shall be £3.90. This sum to be paid by 31st December 2020."

Due to the on-going COVID-19 situation the EIBA to assist Clubs will for 2020 offer the opportunity to pay the levy in two equal instalments, if required. The first payment will be due by 31st December 2020 and the second by 28th February 2021.

Recommendation from the Board FOR

The Board is to continue with its policy to make increments annually to help the Governance of the sport annually. In line with requests from the membership to aide their own financial planning the EIBA will be seeking a further increase the levy to between £4 and £4.20 in 2021.

The EIBA has committed and will continue to do so, to utilise these funds to run the sport of Indoor Bowls in England and providing the resources to its membership where required.

Annual Subscription for Clubs

- 6.2 The Board propose that in accordance with Article 5.1, "For the 12 months ending 30th November 2021, the Annual Subscription for Clubs shall be £110. This sum to be paid by 31st December 2020."

Recommendation from the Board FOR

The Board wishes to keep the Annual Subscription the same.

Annual Subscription for County Associations

- 6.3 The Board propose that in accordance with Article 5.1, "For the 12 months ending 30th November 2021 the Annual Subscription for County Associations shall be £25. This sum to be paid by 31st December 2020."

Recommendation from the Board FOR

The Board wishes to keep the Annual Subscription the same

7. BOARD

- 7.1 Election of Board members

The following two nominations which were received for the three vacancies:

- David Ian Cable
- Josh Martin Pounds

See pages 18 and 19.

DIRECTOR ELECTION STATEMENT

Name David Ian Cable

Club: Ipswich & District IBC

Proposed by: Stella Ann Utteridge, Chairman of Ipswich & District IBC

Seconded by: Peter Halliday, President of Clacton & District IBC



Candidates' election statement outlining details of their personal background including experience/ qualities which will be of benefit to the Association

Bowls NGB Background

- 2013-Present – Area 17 Mens Competition Secretary/Area 9 Competition Co-ordinator.

Experience and Skills Relevant to the Position:

- 1990 to 2016 Ipswich & District IBC:
27 years Member of Management Committee; 25 years Member of Game Committee; 23 years a Selector & Match Organiser; 9 years Secretary Games Committee; 8 years Chairman, 8 years Club Vice-Captain and Captain, 7 years Secretary. Roles including arranging Clubs Fixtures Local and National. Interviewing and Selection panel for Club Staff. Arranging Staffs pension plans. In 2014 become a Life Member.
- Suffolk County IBA
1997 -2016 Club Delegate on County Executive
- 1985-Present – SCBA (EBF) held various roles including Vice Chairman, delegate on County Executive, President, Match Secretary and Selector.
- 1992-2007 HMP/YOI Hollesley Bay Colony (OSG) Works Dept Admin;
Works department budget control, identifying separate Heads of being able to produce report for Head of Management Services and the Governor as and when required.
- 1989/1992 Mathew Hall (Electrical Contractors) Commercial Assistant
Responsible for invoicing Clients, paying Sub-contractors, developing computer controls for major contract works including £8 million electrical expansion contract at Stansted Airports contract value.

OTHER RELEVANT INFORMATION e.g. qualifications, experience / qualities which would be of benefit to the Association

- Bowls qualifications
1982 become an Instructor
1982 become an EBF Umpire
1983 become an EBA/EIBA National Umpire
1992 become an EBF Marker
- 1974-1989 Distribution Officer/Health & Safety Officer/Store Controller East (8 years).
- Senior Wages Clerk (3 years)
- Accounts Clerk/Materials Control Clerk (4 years)
- Works Convener for ASTMS (Negotiating Closing Factory Redundancy) (2 years)
- Management Techniques Course (NHFL)
- Interviewing Techniques Course (NHFL)
- Supervisors Course (Civic College)
- Shop Stewards Course (Civic College)

DIRECTOR ELECTION STATEMENT

Name Josh Martin Pounds

Club: Swale IBC

Proposed by: Paul Barnicott (Chairman of The Board) of Swale Indoor Bowls Club

Seconded by: Carl Higgins (Director) of Hartlepool Indoor Bowls Club



Candidates' election statement outlining details of their personal background including experience/ qualities which will be of benefit to the Association

EXPERIENCE AND SKILLS RELEVANT TO THE POSITION:

- I have held the position of Director of Communications of the EIBA for the past two years.
- I run my own production company, of which incorporates the running of marketing and communications for a number of companies/organisations on a free-lance basis.
- I also worked with Aero Bowls on various marketing and promotional campaigns, as well as the selling of bowls and other equipment in the Kent and South East area.
- I led and created the Women Can Campaign and promotional film along with Ellen Falkner and the BDA.
- Before this, I was Media & AV Manager for the University of Kent Academies Trust, which also included the running of all social media and marketing campaigns, website, internal and external cooperate vents and the design and production of all promotional material, both still and video. I still hold this position, but now on a freelance basis.

OTHER RELEVANT INFORMATION e.g. qualifications, experience / qualities which would be of benefit to the Association

- Being a bowler myself, I have a good understanding of the game and where I would like to see it expand/grow.
- I am a Board Advisor at my club, Swale IBC.

8. INSTALLATION/ELECTION OF PRESIDENTS

8.2 Installation of President

In accordance with Article 38.2, Roger Fuller from Mote Park IBC will be installed as President.

8.3 Installation of Senior Vice-President

In accordance with Article 38.2, Carol Eichen from Rushmoor IBC will be installed as Senior Vice-President.

8.4 Election of Junior Vice-President

Report on Votes cast by Clubs and Counties.

The election statements are outlined on pages 21 to 22.

9. INSTALLATION of LIFE MEMBERS

In accordance with Article 2.3, the Board of Directors have agreed to confer the title of "Life Member" to the following individuals in recognition of their services to the Sport of Indoor Bowls":

Margaret Openshaw and Alison Welsted

10. ELECTION OF AUDITORS

Recommendation from the Board – "Thomas Westcott", Chartered Accountants and Statutory Auditor, Weston-super-Mare.

JUNIOR VICE PRESIDENT ELECTION STATEMENT

Name Steven Alfred Boughton

Club: Malvern Hills IBC

Proposed by: Mark Atkins, Chairman of Malvern Hills

Seconded by: Ray Kellard, Chairman of Bromsgrove IBC

Bowls NGB Background

- None.



Bowls/Sport Background

- Before bowling played Rugby, Tennis and Squash. Have played bowls for some 36 years, starting in Hampshire then Worcestershire.
- Have been Worcestershire County IBA President three times (1997/8, 2004/5 & 2014/15).
- Midland Counties IBA President twice (2000/1 & 2015/16).
- Am an Honorary Life Member of WCIBA and from 2016 have been its Treasurer.
- Outdoors Treasurer for Malvern Victoria BC having previously been its President and regularly play for Worcestershire BA.

Career/Professional Background

- Am a retired Actuary. Was Regional Director of a national firm of Benefit Consultants before becoming Actuary, Company Secretary and Regulatory Compliance Manager for a group of health insurers.

Other relevant Information

- I have a good grasp of finance and risk management.
- I am also qualified to Level 1 as a coach.

JUNIOR VICE PRESIDENT ELECTION STATEMENT

Name Andy Docker

Club: Century IBC

Proposed by: Nick Winsor-Gaffney, President of Century IBC

Seconded by: Dawn Slaughter, Secretary of Cambridge Park IBC



Bowls NGB Background

- Recipient of EIBA Service of Merit Award

Bowls/Sport Background

- Joined Mansfield IBC in 2002 - Positions held: Match Secretary; Team Manager; Secretary; County and EIBA Delegate and President
- Joined Century IBC in 2015 – Positions held: Secretary and current EIBA Delegate
- President of Middlesex CIBA since 2015 also assist as Webmaster and Assistant to Secretary, Competitions and Match Secretaries
- President of Middlesex BA 2017-2019 Current positions: Regulatory Officer and Match Secretary
- Have attended both Coach Bowls Safeguarding courses starting Level 1 Coaching in April

Career/Professional Background

- Spent over 30 years in Printing (starting in Fleet Street) and Distribution to Production/Operation Manager Level.
- Currently, mainly retired, but sit as a Director/advisor to several small companies.

